Indiana Department of Education

SUPPORTING STUDENT SUCCESS

MEMORANDUM

TO: **Superintendents, Business Managers, Treasurers, Bookkeepers, Directors of Special Education, Directors of Vocational Education, Charter School Sponsors, Charter School Organizers, and Other Interested Parties**

FROM: **Melissa K. Ambre, Director**
Office of School Finance

SUBJECT: **2009 Budget Workshop**

DATE: **July 28, 2009**

The Department of Education Budget Workshop will be held on Wednesday, August 12, 2009, at MSD Warren Township Performing Arts Center, 9500 East 16th Street, Indianapolis, beginning promptly at 9:00 a.m. Eastern Daylight Time.

As in the past, the program will consist of presentations from the Department of Education, Department of Local Government Finance and the State Board of Accounts. The program will contain numerous areas of interest to school corporation personnel including presentations on school finance issues, accounting procedures, and budgeting matters.

Materials will be made available on the Office of School Finance website in advance of the workshop (the latter part of next week). We hope to have all materials, with the possible exception of the individual corporation's Basic Grant Worksheet, available prior to the workshop. *Please print and review the materials prior to the workshop.* As you review the information, please forward questions and concerns via e-mail to mambre@doe.in.gov so we can address them at the workshop.

Attendance by appropriate personnel is strongly recommended.