

Indiana Department of Education -- 21st Century Community Learning Centers
Request for Proposal 2016: Frequently Asked Questions

	Question	Answer
1	Is there any advice or information you might be able to provide?	The RFP and initial resources are currently available on our website. The only advice I have is to read the application thoroughly and abide by all deadlines. The webinars will provide technical assistance on the application process. More information and resources will become available on the website as the process continues.
2	Since we work with the Early College Programs from across the state and plan on use the college's curriculum for the specific dual courses offered for the after school program with youth serving community organizations (i.e. study skills, careers, and computer applications). Would the Vincennes University college curriculum be sufficient for the courses we plan to offer through the grant?	Yes. College curriculum may be used for 21st CCLC programming.
3	How do we submit the letter of intent?	The Intent to Apply form is available on the program website, http://www.doe.in.gov/21stcclc . The form is located in the RFP document as well as in PDF form under RFP Resources on the website. All you need to do is fill out the form and mail it to the address located on the form by the submission deadline.
4	What steps do I need to take for this for applying? Is there an online application for all of the steps? Is communicating with you our intent enough for September 9th? Is there a website similar to Title One that takes the applicant through the steps? Are there any resources available online that explain the application process? Does the abstract have to be done on a form? We are a Title One school with 57% free and reduced, but we are not a focus and priority school, so do we still qualify?	<ul style="list-style-type: none"> · You will need to follow the application requirements and deadlines, specifically the intent to reply and application deadline · The RFP application and timeline is available on the 21st CCLC website. · Yes, in order for your application to be considered, an intent to apply submission is required. The intent to apply deadline is September 23rd. · The 21st CCLC website contains the application, timeline, and other resources that will assist applicants. IDOE will host several webinars that will provide technical assistance for the application process. · The only requirement IDOE has for the abstract is a page limit, which is found in the RFP section on that topic. · Yes, please see the RFP section on eligibility for additional information.

5	Please direct necessary orientations and application procedures related to our activities.	The RFP application and resources are available on the 21 st CCLC website. The website provides information on technical assistance opportunities regarding the application process.
6	May I offer a business curriculum in a summer camp to underprivileged high school girls?	The camp could fall under 21 st CCLC summer programming. However, we usually do not allow first time grantees to host a summer program. The curriculum could be used for an afterschool program. Both boys and girls would need to be served in the 21 st CCLC programs. Check the IDOE 21 st CCLC webpage for general information on the program and curriculum requirements.
7	My church currently operates an afterschool program for children whose families attend services here and for neighborhood children. Can my church apply for the grant?	Yes. Please see the IDOE 21 st CCLC webpage for more information regarding eligibility and USDOE 21 st CCLC website for faith-based organizations.
8	A charter school is interested in applying but they do not have students for the 2016-2017 school year. They have their charter and will be open by the 2017-2018 school year. Are they eligible to apply?	The charter school could be eligible but they will need to reference the RFP eligibility section to determine if they will be serving the eligible student populations.
9	Cohort 7 applies for our grades K-6. Could I apply for this RFP for 7th and 8th only? I didn't know if because we are already receiving funds from 21st CCLC if that is allowed.	You can apply for CH 8 if you are expanding your program. So if you want to add grades 7 & 8 you can apply. For more information on eligibility check the 21st CCLC webpage.
10	Is there still a 21st CCLC application requirement that students in a specific school in a specific grade level can only be included for service within one 21st CCLC application?	That is not a current requirement. It is up to the applicant to determine which school(s) and which grade level(s) to serve. It is also the applicants responsibility to review the criteria for school eligibility. Further information regarding eligibility may be found under RFP section 1.5.
11	Is it possible to get the Request for Proposals document in Microsoft Word format? This would be helpful in being able to copy and paste elements such as the Microsoft Word tables.	No. The 21st CCLC RFP will not be issued in a Word format. However, many of the attachments will be available for applicants to type into them.
12	May I apply for a 21st CCLC grant award targeting schools in different school districts?	Yes.
13	Are we required to use the numbers provided to us by our own district or do we use the IDOE Compass website information?	Please use the free and reduced lunch data on the IDOE website (http://www.doe.in.gov/sites/default/files/nutrition/october-2015-sy2016-free-and-reduced-school-and-corporation.pdf)

14	The initial percentage for a school that I would like to include in this new grant started the 2015-2016 school year with a 42.44% rate for August and it gradually went down over the course of the school year. The final average for this school was 39.77%. Can we round up to include it in the grant or can I base it off the percentage in August?	Do not round up the free and reduced lunch data percentages.
15	My school district partners with a local community organization who is the fiscal agent for a 21st CCLC grant? Their grant funding ends May 2017. May the school district apply for the grant?	Yes.
16	Can you recommend a local evaluator?	No. IDOE does not make local evaluator recommendations. However, in the current RFP IDOE provides the names of national and stateswide professional evaluation associations.
17	Does the fiscal agent and the lead organization need to be the same?	No.
18	Will the RFP attachments be available in a Word format?	Yes. The attachments will be available for applicants to type into them.
19	How do I receive the information to apply? Is the window to apply still open?	Yes, the window to apply is still open. All information regarding the application process is located on the 21 st CCLC website, http://www.doe.in.gov/21stcclc . On the website you will find the RFP, the intent to apply form, and other resources. Throughout the application process, more resources will be available on the website.
20	1. Is a copy of the RFP available in Word? 2. Regarding Competitive Priority Points: Pages 29-30 of the RFP indicate that applicants are eligible for a total of up to 10 competitive priority points, but the Summary of Application Points on Page 49 shows 25 points. If 25 points are available, does that mean that the applicant may choose several priorities identified under the Organization Priority Points?	1. The RFP will not be available in PDF but the forms/attachments will. 2. This was an oversight and has been corrected in the RFP online. The applicant may only select one priority point from each category for up to 10 points.