This form can be opened as a PDF and completed by typing into the fields, printing and faxing

IMAGINING the possibilities. MAKING THEM HAPPEN.

Indiana Department of Education

Glenda Ritz, NBCT
Indiana Superintendent of Public Instruction

Non-Public School Number Request Form

The assignment of a school number by the Indiana Department of Education does not mean that the school is considered accredited. That is a different process and occurs only upon request and successful completion of the accreditation process.

Special Note: By applying for a school number, this facility will be referred to the Indiana Department of Homeland Security's State Fire Marshall's Office and will be subject to inspection as a "Class 1" facility and will be required to meet state fire codes for this type of structure, now and in the future.

FAX Completed Form to: Office of School Accreditation 317-232-9023

School Name: _____ **Date of Request:** _____

Person Making the Request: _____ **Role at the School:** _____

Lowest Grade Level: _____ **Highest Grade Level:** _____

Date School Is To Open/Was Opened: _____

Principal's Name: _____ **Principal's E-Mail:** _____

School Phone: _____ **School Fax:** _____

School Location/Address

Street: _____

City: _____ **ZIP:** _____

County: _____

School Mailing Address (If Different)

Street/PO Box: _____

_____

City: _____ **Zip:** _____

What Public School District Serves This Address: _____

Reason for Requesting a School Number: _____

Signature of Person Making the Request: _____

FOR DOE USE ONLY

Date Received: _____ **Request Reviewed By:** _____

Action: ☐ **Approved** ☐ **Denied** **Reason For Denial:** _____

Initial Status to be Entered In the Master File: ☐ **Non-Accredited** ☐ **Accredited**

☐ **Requesting School Notified by E-Mail or FAX** **DOE School Number Assigned:** _____

☐ **Indiana Department of Homeland Security's State Fire Marshall's Office Notified by E-Mail:**

cclouse@dhs.in.gov; & dsmith@dhs.in.gov