

# Performance Qualified Districts

## DOE-CL Sample Entries

High Schools/Districts that qualify as Performance Qualified Schools and want to use minutes instead of 180 days should report their instructional time plan using the DOE-CL calendar submission process for 2014-2014 school year.

High Schools/Districts that qualify as a Performance Qualified School or District must meet instructional minutes from the year containing the longest school day during the past five years.

Year	Instructional Days	Minutes Per Day	Yearly Total
2013-2014	180	370	66,600
2012-2013	180	370	66,600
2011-2012	180	380	68,400
2010-2011	180	360	64,800
2009-2010	180	360	64,800

Performance Qualified Schools/Districts do not need to meet the statutory 180 days.

When entering calendar dates in the DOE-CL, list the dates as done in the past. Schools that qualify for counting minutes will mark a checkbox that will replace the normal daily schedule, including start and ending times for each day of the school year. When the check box is active, schools can indicate how they will meet their yearly instructional time requirements. This example is from 2013-2014.

### EXAMPLE 1

#### 178 Days

This elementary wants a lower number of student instructional days during the year to allow for two days of non-student days for staff activities. They choose to add 10 minutes to their current day and plan for 178 days. Adding ten minutes for 178 days gives them those two days without students attending 180 days.

Please enter instructional minutes for grades that apply to your school. Type 'A' or 'P' to switch between AM/PM. If you have a lower number of instructional minutes in different grades due to the amounts for lunch and or recess, enter "Less Minutes" amount of time lost on each line. For example, if grades K-3 have 60 minutes less instructional time each day and while grades 4-6 have 45 minutes less instructional time, enter the 45 minutes "less time".

**5-Year instructional baseline: 70250 minutes**

No. of Days	Begin Time	End Time	Length of Day (in Minutes)	Less Minutes (Lunch/Recess /etc.)	Instructional Minutes	Total Instructional Minutes	
178	08:20 AM	03:30 PM	430	30	400	71200	✗
<input type="button" value="Add New Row"/>							<b>71200</b>

**Annual Instructional Time Lost(hours):**

**Note:** when entering the times in the new entries, the new on-screen Total Instructional Minutes calculation will only appear after the calendar has been submitted. You can then verify the number of minutes and compare it to the baseline. You will receive a warning in red if the minutes are not sufficient and the submission is not saved. An alert in orange is information only and the submission has been processed. This is a sample of the orange warning. You can easily make changes by entering the new information and re-submitting as many times as you wish.

178 student instructional days is less than the minimum requirement of 180 days. In order to avoid financial penalty, the school(s) must have 2 approved waiver day(s) on file with the Department. Note: If this school is a Performance Qualified School and minutes are being used in the place of days, a calendar year of less than 180 days is allowed, provided the total number of minutes meets or exceeds the school's baseline.

**EXAMPLE 2**

1 Day Staff Development and Four Half-Days Option

This elementary wants a lower number of student instructional days during the year to allow for one day for professional staff activities. They also want a total of four half days during the year. They choose to add 10 minutes to their current day and plan for 175 full days and 4 half days. Adding ten minutes for 175 days gives them one professional staff development days and also gives them four half days for parent teacher conferences. There will be 179 full or partial days.

5-Year instructional baseline: 70200 minutes

No. of Days	Begin Time	End Time	Length of Day (in Minutes)	Less Minutes (Lunch/Recess /etc.)	Instructional Minutes	Total Instructional Minutes	
175	08:00 AM	03:23 PM	443	45	398	69650	X
4	08:00 AM	11:00 AM	180	30	150	600	X
Add New Row						<b>70250</b>	

Annual Instructional Time Lost(hours): 0

**EXAMPLE 3**

High School Final Exam Shortened Days

This high school has added time to allow for three days of shortened days each semester for two 90 minute final exams.

5-Year instructional baseline: 72900 minutes

No. of Days	Begin Time	End Time	Length of Day (in Minutes)	Less Minutes (Lunch/Recess /etc.)	Instructional Minutes	Total Instructional Minutes	
174	07:40 AM	03:05 PM	445	30	415	72210	X
6	07:40 AM	11:00 AM	200	10	190	1140	X
Add New Row						<b>73350</b>	

**EXAMPLE 4**

Early Release Weekly for Staff Development

This school plans 60 minutes of release time on 30 Wednesdays during the year. Since the school is counting minutes, these early dismissals now must be accounted for. They also plan to hold classes on 178 days to allow for two days for parent teacher conferences.

Please enter instructional minutes for grades that apply to your school. Type 'A' or 'P' to switch between AM/PM. If you have a lower number of instructional minutes in different grades due to the amounts for lunch and or recess, enter "Less Minutes" amount of time lost on each line. For example, if grades K-3 have 60 minutes less instructional time each day and while grades 4-6 have 45 minutes less instructional time, enter the 45 minutes less time".

**5-Year instructional baseline: 70250 minutes**

No. of Days	Begin Time	End Time	Length of Day (in Minutes)	Less Minutes (Lunch/Recess /etc.)	Instructional Minutes	Total Instructional Minutes	
148	08:00 AM	03:45 PM	465	60	405	59940	✗
30	08:00 AM	02:45 PM	405	60	345	10350	✗
<input type="button" value="Add New Row"/>						<b>70290</b>	

**Annual Instructional Time Lost(hours):**