



### Components of the Indiana School Improvement Plan (INSIP)

Below is a chart describing the various components of the INSIP as you will find them in ASSIST. Some suggestions are provided as to whom to involve in each task and when the task should be started. The INSIP submission deadline is March 1, 2016.

Component	Who Should Be Involved?	When Should This Be Started?
Self Assessment	All staff (esp. instructional) as it is important to rate the indicators as accurately as possible. A team can write the standard narratives and share with the staff.	This is the most time-consuming task as it is best to approach this in manageable units (such as one standard at a time), so it would be a good idea to begin on this immediately or at least in October and finish by December.
Stakeholder Feedback Diagnostic <i>(Optional for 2015-16)</i>	Parents, students and staff should complete the surveys. A team can then complete the diagnostic. Survey results should be shared with all stakeholder groups.	Deploy the surveys as soon as possible or in October since it usually takes 4-6 weeks to achieve the target response rate. The diagnostics could be completed in November-December.
Student Performance Diagnostic	A team or Data Committee can complete the diagnostic, making sure to share the results with the staff and other stakeholder groups. in the fall and then update it as more data comes in.	The diagnostic can be completed in the fall and then updated as more data comes in prior to March 1.
Executive Summary	A team can write these responses after the Self Assessment and Student Performance Diagnostic are completed as information from those components may help inform the responses.	January or February
Plan for Indiana School Improvement Plan	This can be written once the Self Assessment and Student Performance Diagnostic are completed. It can be adjusted if additional data indicates changes are necessary.	December - February
Improvement Plan Stakeholder Involvement	A team can write these responses after the Improvement Plan has been written.	February
Title I Schoolwide Plan Requirements <i>(only for schools in Title I Schoolwide)</i>	The team can complete this as part of the planning for the Indiana School Improvement Plan.	December – February
SAP PAI Root Cause Analysis <i>(only for Focus/Priority Schools)</i>	A school team can complete this section after the school performance diagnostic to determine what the priority areas for improvement are.	January-February
SAP Turnaround Principles <i>(only for Focus/Priority Schools)</i>	A school team should complete this as their final step based upon the PAI Root Cause Analysis to determine what Turnaround Principles align to selected interventions.	February