



APPLICATION TO BECOME AN ELIGIBLE SCHOOL UNDER INDIANA'S CHOICE SCHOLARSHIP PROGRAM

State Form 54705 (R5 / 12-15)
DEPARTMENT OF EDUCATION

Name of school		School number	Grades served by the school	School year
Address of school (number and street, city, state, and ZIP code)				
Internet address				
Name of school leader / main contact person			Title	
Telephone number ()		E-mail address		
Is school accredited by the State board? <input type="checkbox"/> Yes <input type="checkbox"/> No		If no, attach current documentation of accreditation and complete the next four (4) items.		
Name of accrediting body				
Address of accrediting body (number and street, city, state, and ZIP code)				
Telephone number ()		Internet address		

ASSURANCES

As a condition of becoming an eligible school, the school makes the following assurances by the representative's signature:

School acknowledges that if a student is found to be ineligible due to inaccurate, incorrect, or falsified information, the award may be adjusted or rescinded.

School will administer accountability assessments including Indiana Statewide Testing for Educational Progress Plus (ISTEP+) and End of Course Assessments (ECAs) or a State Graduation Exam to all students at the testing grade levels and participate in all required training and security measures.

School may be subject to consequences based on its placement in a category or designation of school performance or the inability of the school to be placed in a performance category.

School will not discriminate against any potential students based on race, color, national origin, or disability, and will follow the school's admissions policy in regard to choice scholarship students.

School agrees to submit a copy of its admissions policy and its tuition and fees policy and rates as part of its application to become an eligible Choice School.

If the number of applicants for enrollment in an eligible school under a Choice scholarship exceeds the number of Choice scholarships available to the eligible school, the school will draw at random in a public meeting the applications of applicants who are entitled to a Choice scholarship from among the applicants who meet the requirements for admission to the eligible school.

School will not transfer or attempt to transfer the choice scholarship to any other student.

School agrees to inform the department via the Enrollment and Mobility (EM) Report within five (5) business days of a choice scholarship student being withdrawn, expelled, or not in attendance for twenty (20) consecutive school days, according to the Department's rule.

School acknowledges that retroactive reimbursement to the State of Indiana may be required and/or future payments may be adjusted as a result of the withdrawal or expulsion of a student or changes in the law.

School agrees to participate in any data collections required by the department pursuant to IC 20-51-1-4.7, IC 20-51-4-6, IC 20-51-4-7, IC 20-51-4-10, or 512 IAC 3 and 4.

School understands and agrees to the requirement that parents or guardians must co-sign an endorsement form provided by the department for the distribution of monies on a schedule set by the department.

Upon eligibility, school agrees to complete and file a vendor application with the Indiana Auditor of State.

School assures that it will assist students with completing the choice scholarship student application, it will not refuse to assist any student with completing the application, and it will provide a copy of all communications from the Department intended for the family.

School agrees to provide prospective parents with a statement about any costs beyond the required fees, including whether the school participates in the Free / Reduced Lunch Program. School acknowledges that any fees in excess of the amount of the choice scholarship must be funded through other sources.

School agrees to provide prospective parents with information about transportation, including whether it is provided and whether the school is located along any existing bus routes that may be utilized.

School acknowledges that, by July 1 of the upcoming school year, it will have a staff performance evaluation plan as required by 20-28-11.5-4(a) and (b).

School shall certify to the department annually that the eligible school is complying with the following legal requirements and that the school will cooperate with any visit made to the school or audit of the school's records by the department to verify compliance with these provisions, including granting the department reasonable access to its premises. School further understands that violation of any of the following requirements under the law or failure to comply with these assurances is grounds for loss of eligibility, and has the right to an administrative hearing upon loss of eligibility.

School will input tuition and fees amount the student is required to pay, taking into account any applicable discounts for which the student may qualify.

Notify the department when an employee with a department-issued license is convicted of certain felonies. (IC 20-28-5-8)

ASSURANCES (continued)

Conduct expanded criminal history checks for all applicants for employment who will have "direct, ongoing contact with children." (IC 20-26-5-10)

Grant parental access to student records. (IC 20-33-7)

For Choice Scholarship students with disabilities or other related services the Choice School assures that:

- (1) Choice School staff will inform the parent(s) of a student with a disability about the special education and related services available from the Choice School so that the parent is able to make an informed choice in selecting either the Choice School or the public school to provide special education and related services to the student.
- (2) Choice School staff will collaborate with the student's parent(s) to develop the student's Choice School Education Plan.
- (3) Each student's Choice School Education Plan will be in writing and will be implemented only after obtaining the parent's written consent.
- (4) Choice School staff will inform the parents of: (a) the requirement that the plan can be implemented only with the parent's written consent; (b) the parent's right to revoke the consent; and (c) the consequences of revoking consent.
- (5) Progress reports will be provided to the student's parent(s) as described in the Choice School Education Plan.

An eligible school may allow a principal or teacher to read or post in the school building or classroom or at a school event any excerpt or part of a writing, document, or record listed below.

An eligible school may not permit the content based censorship of American history or heritage based on religious references in a writing, document, or record listed below.

A library, a media center, or an equivalent facility that an eligible school maintains for student use must contain in the facility's permanent collection at least one copy of each writing or document listed (1) through (9) below.

- (1) The Constitution of the United States
- (2) The national motto
- (3) The national anthem
- (4) The Pledge of Allegiance
- (5) The Constitution of the State of Indiana
- (6) The Declaration of Independence
- (7) The Mayflower Compact
- (8) The Federalist Papers
- (9) "Common Sense" by Thomas Paine.
- (10) The writings, speeches, documents, and proclamations of the founding fathers and presidents of the United States.
- (11) United States Supreme Court decisions.
- (12) Executive orders of the presidents of the United States.
- (13) Frederick Douglas' Speech at Rochester, New York, on July 5, 1852, entitled "What to a Slave is the Fourth of July?".
- (14) Appeal by David Walker.
- (15) Chief Seattle's letter to the United States government in 1852 in response to the United States government's inquiry regarding the purchase of tribal lands.

An eligible school shall do the following:

- (1) Allow a student to include a reference to a writing, document, or record listed in subsection (b) in a report or other work product.
- (2) May not punish the student in any way, including a reduction in grade, for using the reference.
- (3) Display the United States flag in each classroom.
- (4) Provide a daily opportunity for students to voluntarily recite the Pledge of Allegiance in each classroom or on school grounds. A student may not be required to participate in the Pledge of Allegiance if the student or his or her parent of guardian chooses to not participate.
- (5) Provide instruction on the constitutions of Indiana and the United States.

For an eligible school that enrolls students in grades 6 through 12, provide within the two weeks preceding a general election five full class periods discussion concerning:

- (1) the system of government in Indiana and in the United States;
- (2) methods of voting;
- (3) party structures;
- (4) election laws; and
- (5) the responsibilities of citizen participation in government and in elections.

An eligible school must require that each teacher employed by the school present instruction with special emphasis on:

- (1) honesty;
- (2) morality;
- (3) courtesy;
- (4) obedience to law;
- (5) respect for the national flag and the Constitutions of the United States and Indiana;
- (6) respect for parents and the home;
- (7) the dignity and necessity of honest labor; and
- (8) other lessons of a steadying influence that tend to promote and develop an upright and desirable citizenry.

Provide good citizenship instruction that stresses the nature and importance of the following:

- (1) Being honest and truthful.
- (2) Respecting authority.
- (3) Respecting the property of others.
- (4) Always doing the student's personal best.
- (5) Not stealing.
- (6) Possessing the skills (including methods of conflict resolution) necessary to live peaceably in society and not resorting to violence to settle disputes.
- (7) Taking personal responsibility for obligations to family and community.
- (8) Taking personal responsibility for earning a livelihood.
- (9) Treating others the way the student would want to be treated.
- (10) Respecting the national flag, the Constitution of the United States, and the Constitution of the State of Indiana.
- (11) Respecting the student's parents and home.
- (12) Respecting the student's self.
- (13) Respecting the rights of others to have their own views and religious beliefs.

Provide instruction in Language arts, including English, grammar, composition, speech, and second languages, Mathematics, Social studies and citizenship, including the constitutions, governmental systems, and Indiana and United States history, including study of the Holocaust and the role religious extremism played in the events of September 11, 2001, Sciences, Fine arts, including music and art, Health education, physical fitness, safety, and the effects of alcohol, tobacco, drugs, and other substances on the human body.

Signature of authorized agent	Title of authorized agent	Date (month, day, year)
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