

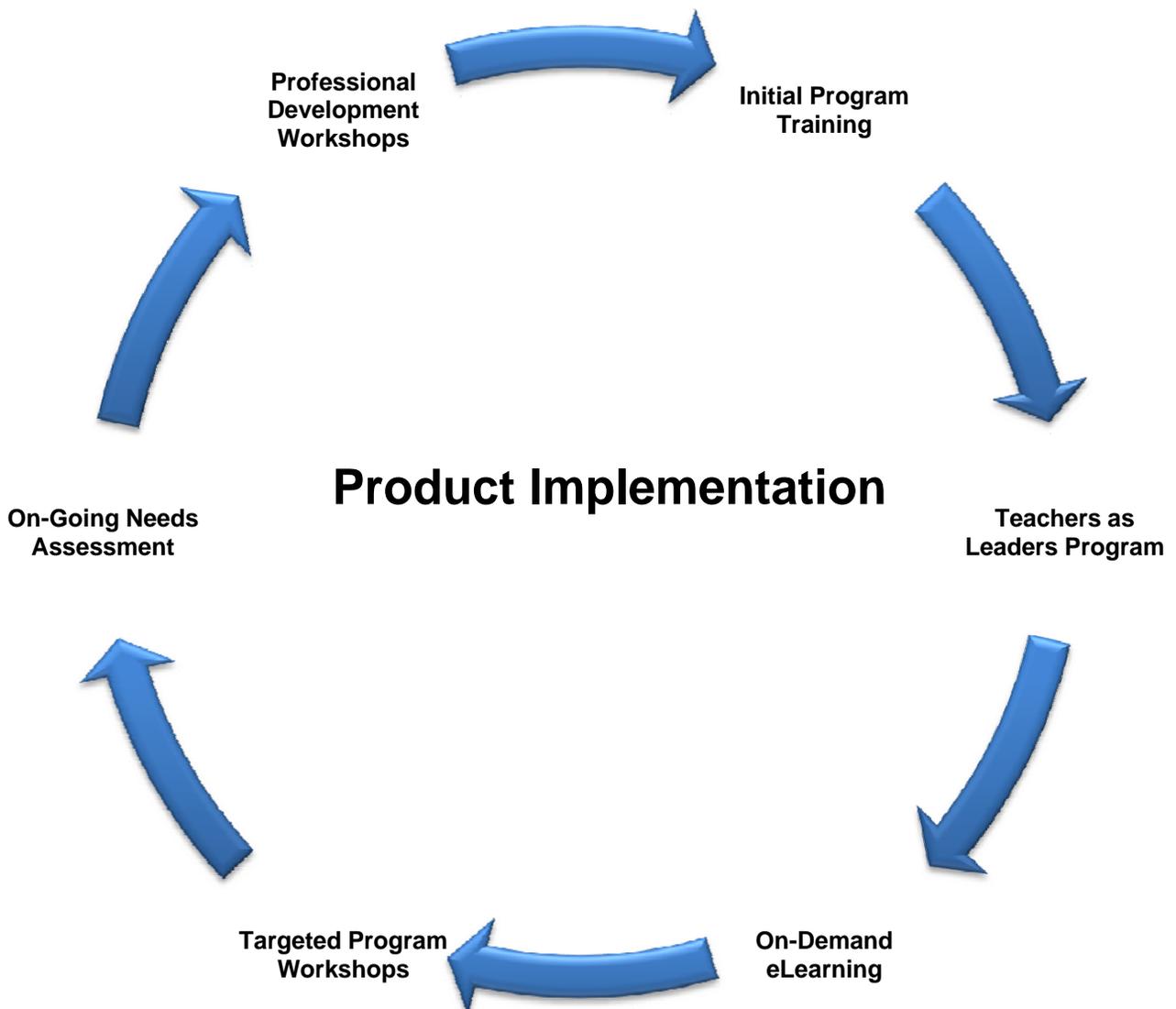


Comprehensive Implementation Plan

for
Indiana



The selection of new reading programs for Indiana is a very important decision that will affect the students and educators in Indiana for several years to come. With this thought in mind, Houghton Mifflin Harcourt School Publishers is pleased to work with you to provide comprehensive training for your districts. We look forward to entering into a partnership with Indiana school districts to develop a comprehensive implementation and on-going training plan that will ensure the highest level of success for both students and teachers.



TRAINING DESCRIPTIONS

INITIAL PROGRAM TRAINING

Administrator Training

This training will introduce administrators to *Literacy by Design* and familiarize them with instructional design and resources contained within the program. Suggestions will be provided to help administrators understand their role in supporting an effective implementation. Classroom observation “look fors” will be provided.

Training for All Teachers

The initial program training is designed to provide teachers with an in-depth understanding of *Literacy by Design* and its instructional components. This training will offer an overview of the program content, organization and instructional design that is necessary for successful implementation.

New Teacher Training

This training will cover the same topics as outlined in the initial teacher orientation and will be available for teachers who are new to the district to be delivered in subsequent years.

An effective implementation and professional development plan requires careful planning in partnership with the school district to create and implement one that supports teachers and ensures the transfer of learning to classroom instruction. Final objectives, timelines, and organizational structure of the trainings should be confirmed during the proposed planning meeting.

TEACHERS AS LEADERS

Train the Trainer Model

This training program goes beyond the content of initial implementation training. The Teachers as Leaders Program will empower teacher leaders to serve as the on-site “expert” with your new programs and serve as Houghton Mifflin Harcourt’s contact person for any needs the school may have. This comprehensive level of training will enable identified teachers to maximize capacity by training other teachers to effectively use *Literacy by Design*.

ON-DEMAND eLEARNING

Online Interactive Modules

Interactive training and professional development modules feature the Literacy by Design program authors and classroom video to demonstrate program implementation and research-based best practice supporting Literacy by Design implementation. Interactive training modules can be accessed 24 hours a day, 7 days a week at the teacher’s convenience and/or utilized to support embedded district-led staff development in-service days throughout the school year.

Module 1: Overview of Literacy by Design

- Part 1: Welcome to Literacy by Design
- Part 2: The 5-Step Lesson Plan
- Part 3: A Day with Literacy by Design
- Part 4: Literacy by Design Program Assessment

Module 2: Comprehension, Vocabulary, Phonics, and Fluency Instruction

- Part 1: Connected Comprehension Instruction
- A Six Step Approach to Vocabulary Instruction
- The Phonics Dual Pathway: Whole Class and Small Group Instruction
- Targeted Fluency Instruction

Module 3: Managing Differentiation

- Managing Small Group and Independent Reading
- Small Group Strategic Reading
- Benchmark Book Assessment
- Meeting the Needs of English Language Learners

Module 4: Writing Instruction

- Build Writing Skills: Whole Class Writing Instruction
- Managing Small Group and Independent Writing
- Writing Assessment



TARGETED WORKSHOPS

Differentiated Instruction

Whether students in your classroom struggle academically or learn at an advanced level and accelerated pace, this workshop will focus on how *Literacy by Design* will meet the needs of all learners. Participants will develop an understanding of the strategies and resources that provide success and challenge for academically diverse students.

Literacy Block Training

Participants will learn how *Literacy by Design* can be used in their whole group and small group instruction in the literacy block for Indiana. Participants will learn effective strategies for incorporating *Literacy by Design* into their literacy block stations to promote student success.

Effective Use of Technology Resources

Participants will be introduced to all technology components that support instruction with the program and will provide basic strategies for integrating technology in the classroom.

ON-GOING NEEDS ASSESSMENT

Needs Assessment for Future Trainings

Checkpoint meetings will be scheduled with a person(s) designated by the district curriculum leader and a Houghton Mifflin Harcourt representative to analyze successes of first year implementation and identify needs for future trainings as identified through district administered needs assessments, observations, and data analysis.

SUMMARY

Houghton Mifflin Harcourt School Publishers is proud of *Literacy by Design* and we are eager to bring such an innovative new program to Indiana. The prospect of developing a close partnership in education with the students, parents, and educators in Indiana school districts is truly exciting and we pledge to commit our resources to the common goal of success. We look forward to your response to our implementation outline and to any future opportunities to discuss how Houghton Mifflin Harcourt School Publishers can meet your needs. We thank you for the opportunity to submit this comprehensive training plan.

Professional Development

In addition to the Literacy by Design product implementation training, Houghton Mifflin Harcourt offers a menu of professional development courses to support deep implementation of the Literacy by Design program. The following fee-based courses/services are \$3500 per day for 30 participants.

Professional Development Courses/Services to Support Literacy by Design		
Course Title / Length	Target Audience / Grade Levels	Description
Small Group Instruction (1 day)	Teachers K-5	Investigate benefits of using small group instruction, and how to maximize small group lessons. Learn strategies to form groups, plan, and manage the rest of the class. Teachers will plan small group lessons with a clear instructional focus to meet individual needs.
Comprehension Across the School Day (1 day)	Teachers K-5	Review research on comprehension development. Teach comprehension strategies with explicit, modeling, then gradually release responsibility through shared reading, small group instruction, and independent practice. Tools provided help intentionally apply the comprehension strategy in content area instruction. Assessment tools also provided.
Phonemic Awareness, Phonics, and Word Study (1 day)	Teachers K-5	Learn best teaching practices beginning with sounds and symbols for emergent readers, explicit phonics instruction for early readers, and more sophisticated word study for proficient readers. The goal is to balance explicit skill instruction with multiple contexts for authentic application in reading and writing. Assessments used to inform word level instruction.
Vocabulary Instruction (1 day)	Teachers K-5	Review research on vocabulary development. A variety of vocabulary lessons and instructional strategies are shared appropriate for whole class and small group lessons. Apply Marzano's Six Steps to vocabulary instruction. Use assessment to monitor growth.
Fluency and Oral Interpretation of	Teachers K-5	Identify characteristics of fluent reading and the relationship to comprehension. Apply best practices with a bank of instructional strategies to develop fluency through explicit modeling, shared reading experiences, small group coaching, partner and individual

Text (1 day)		reading practice, and assessment.
Writing Instruction Across the School Day (1 day)	Teachers K-5	Review research on writing development and best practices for instruction using a writing workshop model. Critical links are made from the writing workshop to content area writing by specifically addressing nonfiction forms and text patterns. Assessment tools and conferencing techniques are provided.
Essentials of Literacy Instruction (1 day)	Teachers K-5	Prepare teachers to run an efficient classroom and provide effective literacy instruction. Teaching strategies are modeled and practiced, and organization and management structures provided. Tips help establish rapport with students, parents, and colleagues.

COMMON CORE STANDARDS		
Course Title / Length	Target Audience / Grade Levels	Description
Understanding the Common Core Standards for English Language Arts (1 day)	Teachers K-12	This one-day course will provide an overview of the standards, identifying what is the same, and how the College and Career Readiness Standards may require some shifts in teaching approach. A self-assessment tool is provided to support teachers' effective implementation.
Introduction to the CCS for Teachers (1 day)	Teachers K-12	This seminar is designed to prepare teachers to transition to the Common Core State Standards and ensure high-quality implementation. Participants will explore the standards by identifying how they align to current state standards and where they differ. Implications for instruction and assessment will be identified. Participants will create an action plan to support the transition to Common Core Standards.

Demonstration Lessons	Any	Demonstration lessons given by PD trainers allow teachers to see new teaching techniques put into practice. Conversation occurs before and after each demonstration lesson to focus observation and deepen learning..
Classroom Coaching	Any	Coaching sessions support the teacher in applying new learning with support right in the classroom. Sessions can occur in small groups or one-on-one. Coaches may help analyze assessments, plan instruction, or observe and give feedback.