

# Adding with Testing Alone

SUBMITTED BY ANONYMOUS (NOT VERIFIED) ON FRI, 09/23/2011 - 3:24PM

Content area additions and license renewals can be applied for at the same time if the expiration is within 90 days. Since both actions will be completed by our office at the simultaneously, submit only one \$35 fee.

The seven content areas that require **both** an approved program of coursework and testing in order to be added to an existing license remain the same. These include:

- Communication Disorders
- Early Childhood Education
- Elementary Education
- English Learners
- Exceptional Needs (Mild Intervention, Intense Intervention, Blind and Low Vision, Deaf and Hard of Hearing);
- Fine Arts content areas (Visual Arts, Vocal and General Music, Instrumental and General Music, and Theater Arts);
- High Ability

The ETS Praxis II 0300 Reading Specialist test cannot be used for adding Reading to a license. Test 0300 is only available in conjunction with the Early Childhood test 0022/5022 for candidates for early childhood (P-3) licensure. To add the content area of Reading to an existing license, applicants may use Praxis II test 0204/5204 Teaching Reading as long as it has been taken and passed by May 31, 2014. Applicants may choose to use the Pearson Core Assessment 038 Reading to add Reading to an existing instructional license.

For a listing of areas that can be added to a license by passing the Praxis II test, please review ETS' website for Indiana [Approved Tests by clicking here. \(link is external\)](#)

For more information on the Pearson CORE Assessments, Click on this [Testing Chart - ADDITIONS](#) to see what areas can be added via Pearson IN Core Content Area Tests. Sign up for their tests at this link:

<http://www.in.nesinc.com/Home.aspx>

\*\*\*The areas of CTE: Family and Consumer Sciences, CTE: Agriculture, CTE: Business Services & Technology and CTE: Marketing may be added by testing in addition to providing 4,000 hours of documented work experience in this area.

### Required Documents:

- If test scores are not available in your LVIS profile, upload the official copy of the passing test scores.

### Step-By-Step Instructions:

1. Log into your LVIS account (<https://license.doe.in.gov/> (link is external)).
2. Click on Add Application on the right hand side.
3. Click the **Addition**
4. Choose the license you wish to add the content are too.
5. Type in the Area you wish to add.
6. Click **Content Exam** to add by testing.
7. Click **Next**.
8. Click **Next**.
9. Answer the questions. If requested, upload required documentation and provide description. Click **Next**.
10. Upload the official score report. Click **Next**.
11. If you have everything completed, you will be able to **Submit Application**. If not, you need to fix what is missing. Missing documentation will be in **RED**.
12. Click the link to pay for all pending applications.
13. Mark the box under the **Pay?**
14. Fill out all the Billing information.
15. Click **Review Summary**.
16. Click box under Refund Policy.
17. Click **Submit**