



PROTOCOL

for implementing a

State Review of an

Initial Licensure/Post-Baccalaureate (IL/PB) Program

Non-SPA Program Review Process

Background

The Indiana Department of Education (IDOE) will utilize an IL/PB review process as a result of CAEP's decision to discontinue IL/PB Reviews for national recognition. NCATE adopted the Initial Licensure/Post Baccalaureate (IL/PB) review option in 2010 as a way for secondary licensure post-baccalaureate programs to acquire national recognition. Due to the very few programs pursuing this option and a low success rate among these programs, on December 3, 2015, the CAEP Board of Directors eliminated the IL/PB SPA program review process with the following phase-out plan:

- Spring 2016: Programs will be able to submit program reports for initial review, response to conditions, and revised reports.
- Fall 2016 Onward: Programs that are in the pipeline (Revised and Response to Conditions Reports) will be accepted for review. No initial reports will be processed.

As a result of this change, the IDOE is implementing a new state-review process for all IL/PB programs and will consider IL/PB programs as a “non-Specialized Program Association” or a “non-SPA” area.

Note: The report form for IL/PB report submissions will include any IL/PB program (Woodrow Wilson, Transition to Teaching, etc.) and at any setting (elementary, secondary, etc.). In order to better align to Indiana program options, the IL/PB report will focus less on content and more on developmental and pedagogical preparation and standards.

Terms:

- **Content Course:** A content-specific course required of program completers or included in program as an optional course (elective, etc.).
- **Education/Pedagogy Course:** An education course required of all content program participants. Often referred to as “professional courses.”
- **Education Preparation Program (EPP):** An entity (“unit” under NCATE) responsible for preparing educators and comprised of one or more programs.
- **New Licensure Program:** Program approved by the Indiana State Board of Education less than three (3) years prior to program review. A program review will not be required but a copy of the approval letter should be included for the accreditation visit.
- **Program:** A licensure and content-specific educator preparation program.
- **Program Completer:** Individual who has completed and met all program requirements of the educator preparation program.
- **REPA/REPA 3 Content Standards:** The knowledge and skills that teachers need to help P-12 students achieve the learning outcomes for the content area as defined by the Indiana Academic Standards.
- **REPA/REPA 3 Pedagogy/Developmental Standards:** The knowledge and skills required for the grade setting for which the educator will be licensed, and the knowledge to help P-12 students prepare for the challenges and opportunities of the twenty-first century through the planning and delivering of effective instruction and assessment.

Programs NOT Reviewed:

The state process is closely aligned to the CAEP review process. Therefore, the following programs will be exempt. (Source: <http://caepnet.org/accreditation/caep-accreditation/program-review-options/programs-to-be-submitted-for-spa-review>).

- **Dormant Programs:** If no candidates are in the pipeline and no one has graduated from the program in the past three years, a program report is not required. When the dormant program is reactivated by admitting candidates, a program report may be voluntarily submitted at that time.
- **Reactivated Programs:** If a dormant program is reactivated by admitting candidates, the program may voluntarily submit a program report at that point.
- **New Programs:** An EPP can voluntarily submit a program report for a new program anytime between on-site visits if the program has been approved by the state.
- **Redesigned Programs:** If a program is undergoing a major program redesign, it may request a delay of its submission of the program report. The delay request must be submitted to Scott Bogan, Coordinator of Educator Preparation, at sbogan@doe.in.gov with a detailed explanation of the redesign and its timeline. A delay will be considered if the redesign requires major changes in the program.
- **Small Programs:** Programs may defer the submission of a program report due to low-enrollment. Low-enrollment programs are defined as programs with ≤ 5 completers in the last three years.

Timeline/Due Dates for Submission

<u>Accreditation Visit</u>	<u>Non-SPA Review Submission</u>	<u>State Review Completed</u>
Fall 2016	Deferral granted, if requested	N/A
Spring 2017	Deferral granted, if requested	N/A
Fall 2017	Deferral granted, if requested	N/A
Spring 2018	Spring 2017	Fall 2017
Fall 2018	Fall 2017	Spring 2018
Spring 2019	Spring 2018	Fall 2018
Fall 2019	Fall 2018	Spring 2019
Spring 2020	Spring 2019	Fall 2019
Fall 2020	Fall 2019	Spring 2020
Spring 2021	Spring 2020	Fall 2020
Fall 2021	Fall 2018	Spring 2019
Spring 2022	Spring 2019	Fall 2019
Fall 2022	Fall 2019	Spring 2020
Spring 2023	Spring 2020	Fall 2020
Fall 2023	Fall 2020	Spring 2021

Questions? Contact Scott Bogan, Coordinator of Educator Preparation at sbogan@doe.in.gov.