

TO: Public School Corporations and Charter Schools

FROM: Melissa K. Ambre, Director
Office of School Finance

DATE: May 23, 2017

SUBJECT: 2017-2018 Average Daily Membership Count Dates

Pursuant to Indiana Code 20-43-4-2, the Indiana Department of Education (Department) will collect an average daily membership (ADM) count of students in the fall and in the spring. The fall count date of the eligible pupils enrolled in each school corporation and charter school is September 15, 2017, which is the second Friday after Labor Day. (511 IAC 1-3-1(h)). This is the only ADM count that will be used for basic and complexity grant funding for the 2017-2018 school year.

Additionally, the spring 2018 ADM count date of the eligible pupils enrolled in each school corporation and charter school is February 1, 2018. This count is for information purposes only and will not be used to calculate state tuition support funding for the 2017-2018 school year. The DOE-ME membership layout provides the reporting phases for each count and will be posted in the Data Collection and Reporting Community of the Learning Connection at a later date.

If you have any questions concerning the count dates, please contact Amy Pattison at apattison@doe.in.gov or me at mambre@doe.in.gov.