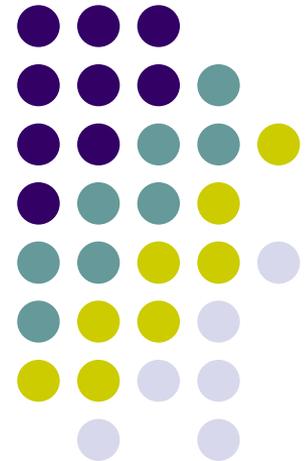


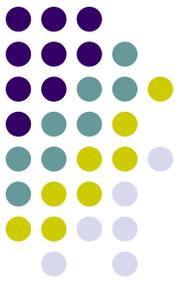
2015 Annual Financial Report

Child and Adult Care Food Program

Training For Both Independent Centers
and Sponsors of Affiliated Centers

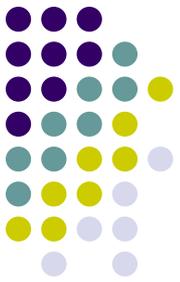
AFR Due: December 11, 2015





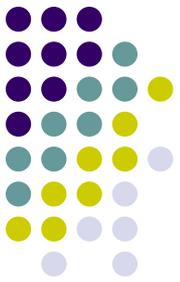
About the AFR

- Reports foodservice income and expenses
- Covers the CACFP FY: Oct 2014-Sept 2015
- Located in CNPweb under your September claim for 2015
- Organizations on the NSLP are exempt
- Due: December 11, 2015



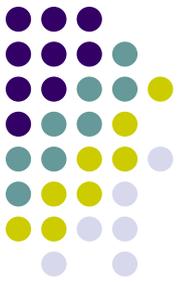
AFR Income Section

	Actual	Budgeted
(2) Children's payment for food ONLY (Pricing Centers)	<input type="text"/>	<input type="text"/>
(3) Adult's payment for food ONLY	<input type="text"/>	<input type="text"/>
(4) CACFP Meal Reimbursement (meals x rate ONLY)	<input type="text"/>	<input type="text"/>
(5) Cash-in-lieu of commodities	<input type="text"/>	<input type="text"/>
(6) Other Food Service Income (catering etc.)	<input type="text"/>	<input type="text"/>
(7) Total Food Service Income	<hr/>	<hr/>
(8) Other Income used to pay food service expenses	<input type="text"/>	<input type="text"/>
(9) Funding for Food Service Operations	<hr/>	<hr/>



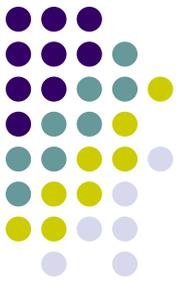
AFR Operational Costs

Food Service Operational Costs	Actual Costs	Requested on Budget
(10) Food (meals/snacks - self-prepared or vended)	<input type="text"/>	<input type="text"/>
(11) Delivery/Transportation cost (NOT grocery shopping)	<input type="text"/>	<input type="text"/>
(12) Non-Food Costs	<input type="text"/>	<input type="text"/>
(13) Food Service Operational Labor	<input type="text"/>	<input type="text"/>
(14) Purchased Services	<input type="text"/>	<input type="text"/>
(15) Other	<input type="text"/>	<input type="text"/>
(16) Total Operational Cost	0.00	<input type="text"/>



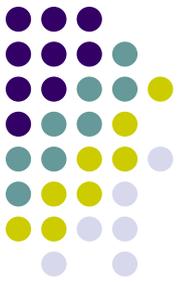
AFR Administrative Costs

Food Service Administration Costs	Actual Costs	Requested on Budget
(17) Management Salaries (from Labor Worksheet)	<input type="text"/>	
(18) Clerical Salaries (from Labor Worksheet)	<input type="text"/>	
(19) Monitoring Salaries (from Labor Worksheet)	<input type="text"/>	
(20) Travel	<input type="text"/>	
(21) Communications (internet, postage, phone)	<input type="text"/>	
(22) General Office Supplies	<input type="text"/>	
(23) Contracted Services	<input type="text"/>	
(24) Training and Monitoring Cost (other than labor)	<input type="text"/>	
(25) Other Administrative Expenses	<input type="text"/>	
(26) Total Administrative Cost	<hr/>	<hr/>



AFR-Overhead Costs

Overhead Costs	Actual Costs	Requested on Budget
(27) General Overhead Costs	<input type="text"/>	
(28) TOTAL PROGRAM COSTS		

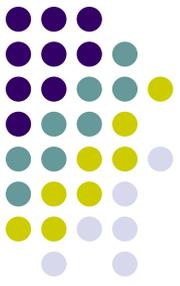


AFR-Saving vs. Submitting

Certification Section

(30) AFR Prepared By: (31) Phone: (32) Ext: (33) Preparer's email:

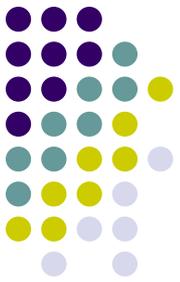
(34) I certify to the best of my knowledge and belief, this statement is true and correct in all respects, that records are available to support it, and that it is in accordance with the terms of existing agreement(s).



AFR Tips

- Do your income and expenses balance?
- Completed AFRs should be in a status of pending approval
- Get them in early
- Late AFRs will result in a serious deficiency
- Get started now!
<http://scnweb.doe.state.in.us/Login.asp>

AFR Questions



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