

An Overview of 2016 Policy Updates

94-04: Compliance with Registered Day Care Ministry Standards

Updates were made to clarify that not all instances of noncompliance in a Registered Ministry will affect CACFP participation. For those that do not relate to the operation of the CACFP, a noncompliance may not affect CACFP participation unless the ministry loses its certificate of registration.

96-06: Licensed Child Care Facilities with 3 School Aged Children over Licensed Capacity

This policy was aligned with more current FSSA requirements for an additional three school-agers (over licensed capacity) in licensed daycare homes.

97-01: Documentation of Time-in/Time-Out Sheets

Language regarding sign-in and sign-out sheets in center-type facilities was removed, as it is not a current CACFP requirement.

97-05: Change of Sponsorship Procedures for Family Day Care Homes

Updates were made to clarify when and how often home providers may change sponsors. This was not a procedure change (only a wording change for clarification).

00-07: Late Claim Submission Procedures

Due to a clarification regarding requirements to approve late claims, the procedure was updated and now includes a specific form that must be signed and submitted to our Claims and Reporting Specialist (via email, fax, or mail).

00-08: Budget analysis and Amendment Procedure

This policy was updated to reflect the addition of the budget in the CNPweb, and that updated budgets should be submitted to the CACFP Coordinator for approval when a new line item is added or deleted, or the total budget will change by 10%.

02-08: Significant Organization Changes of Institutions Participating in CACFP

Updates include removing duplicate information and listing more specific required actions.

03-06: Application Procedures for New Institutions with 1 or More Affiliated Center-Type Facilities

This policy was changed to reflect current application procedures.

03-12: Audit Requirements for the CACFP

Updates include changes to the single-audit (formerly A-133) as outlined in 2 CFR 200 and reference to the SBOA's new online system for submitting E-1 Entity Annual Reports.

04-03: Review Requirements for Sponsoring Organizations in the CACFP

Duplicate information was removed from this policy to make it more concise.

Information about removed or combined policies can be found at:

<http://www.doe.in.gov/sites/default/files/nutrition/2016-removed-state-policies.pdf>