

Parental Notification Requirements

- PURPOSE:** To establish the policy for parental notification requirements.
- SCOPE:** Organizations participating in the Child and Adult Care Food Program (CACFP).
- DESCRIPTION:** Public Law 106-224 required that day care homes and child care centers (or their sponsoring organization) inform parents or guardians of children enrolled in CACFP facilities and its benefits. Other information that must be shared with parents or guardians of enrolled children includes the name and telephone number of the sponsoring organization and the State agency.
The format and, to the maximum extent practicable, the language of this notice must be easily understandable to the parent or guardian.
- Participants in Indiana will use the *Building for the Future* flyer to meet this requirement. The name and phone number of the sponsor must be added to the flyer before it is reprinted for distribution.
- The State agency has copies of the *Building for the Future* flyer available in the following translations:
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| French | Hmong | Haitian Creole |
| Japanese | Chinese | Vietnamese |
| Khmer | Portuguese | Lao |
| Russian | Thai | Spanish |
- Parental notification must be provided to families of all children as they are enrolled to participate in family day care homes or child care centers.
- This policy was effective June 20, 2000.
- SOURCE:** Public Law 106-224, FY 00 Child and Adult Care Food Program Policy Memorandum #16