

COMPLIANCE WITH REGISTERED DAY CARE MINISTRY STANDARDS

PURPOSE:

This instruction sets forth the policy concerning compliance with Registered Day Care Ministry standards and maintaining an active status while participating in the Child and Adult Care Food Program (CACFP).

SCOPE:

Sponsors of Registered Day Ministries participating in the CACFP.

DESCRIPTION:

The purpose of this instruction is to clarify that reimbursement received from the Child and Adult Care Food Program (CACFP) may be recovered by the State Agency (per 7 CFR, Part 226.6 (d)(1)), if at any time during a Fiscal Year, an organization fails to comply with all the requirements of IC 12-3-2 and 410 IAC 22-2.

Specifically, a Registered Day Care Ministry participating in the CACFP must be approved to operate by the Bureau of Child Development. If, at any time, the Registered Day Care Ministry should be noncompliant, meal service cannot be claimed until corrections are made and approval granted by the Family and Social Services Administration, Bureau of Child Development.

If the State agency discovers, at any time throughout a fiscal year, that a meal service is being claimed for reimbursement while the Registered Day Care Ministry is noncompliant, reimbursement will be recovered. It is the State Agency's policy to review compliance status for each Registered Day Care Ministry participating in the CACFP on a continual basis. However, if at any time during the fiscal year noncompliance is noted, reimbursement will be recovered for the period of noncompliance.

In order to monitor compliance, each Registered Day Care Ministry must submit a copy of their current Certificate of Registration at the time of application for participation on the CACFP, or during the annual contract renewal process.

This policy is effective August 10, 2006.

SOURCE:

FY 1994 Child and Adult Care Food Program Policy Memorandum 4: Compliance with Registered Day Care Ministry Standards.