

FAMILY DAY CARE SPONSORS WHO PARTICIPATE
AS PROVIDERS
UNDER ANOTHER SPONSORING ORGANIZATION

- PURPOSE:** This instruction clarifies the responsibilities of the family day care sponsor participating as a provider under another family day care sponsor.
- SCOPE:** Sponsors of family day care homes on the Child and Adult Care Food Program (CACFP).
- DESCRIPTION:** Family day care sponsors who operate family day care homes under another sponsoring organization are required to follow the same policies and procedures as any other family day care provider. These include, but are not limited to, the following:

1. Sign an annual sponsor/provider agreement.
2. Attend the required training sessions.
3. Complete the required record keeping.
4. Submit monthly menus and meal/attendance record.

Each family day care sponsor has different procedures, materials, etc. It is the responsibility of the provider to know the information the sponsor is presenting.

SOURCE: INDIANA DEPARTMENT OF EDUCATION
DIVISION OF SCHOOL AND COMMUNITY NUTRITION
PROGRAMS