

FMSC Renewals

SFA must notify IDOE each year of the remaining four years of the contract of the SFA's intent to renew the contract by submitting the following documentation to IDOE for approval by May 31 (for contracts beginning on July 1) or one month before the planned contract start date if different than July 1:

- Letter stating that SFA has elected to renew the contract with the FSMC for the upcoming school year. Include the original contract date and the renewal number (the contract can be renewed for up to four additional years so please indicate which renewal year this will be).
- Attestation Statement ensuring the changes due to the Healthy Hunger Free Kids Act (HHFKA) did not cause a material change in the FSMC contract.
- Copy of any amendments, subcontracts, letter agreements, or any other documents related to the contract for food service management that are being updated for the new school year.
- Required federal certifications. These may be incorporated by reference if signed with the original contract.
 - Suspension Debarment Certification Form
 - Clean Air and Water Certification Form
 - Lobbying Certification Form
- A current list of SFA sites served by the FSMC.

CONTACT INFORMATION

If you have any questions please contact Tina Herzog with IDOE:

Indiana Department of Education
School & Community Nutrition
115 W. Washington Street
South Tower, Suite 600
Indianapolis, IN 46204
PHONE: 317-232-0872
TOLL FREE: 800-537-1142 (ext. 20872)
EMAIL: cherzog@doe.in.gov