



**Indiana
Department of Education**

Glenda Ritz, NBCT
Indiana Superintendent of Public Instruction

PLEASE PRINT FOR YOUR RECORDS

Indianapolis Public Schools
120 E Walnut St
Indianapolis, IN 46204

Harshman Magnet Middle School - Amendment #3
2013-2014 School Year

Your 2013-2014 1003g School Improvement Grant (SIG) amendment for H. L. Harshman Magnet Middle School has been approved. These funds are authorized for use as of December 3, 2013. The amount listed in the chart below verifies the school improvement funds approved. Your corporation is responsible for conducting the 1003g SIG program in the manner and for the purpose described in the application and in accordance with federal law. Please incorporate this documentation as an appendix into your original 1003g SIG application as evidence of the approved amendment. If you have questions concerning the approval, please contact Rachael Havey at (317) 232-0515

FY2014 School Improvement Grant Availability: \$1,755,349.00

Sincerely,

A handwritten signature in black ink, appearing to read "Rachael Havey", with a long, sweeping flourish extending to the right.

Rachael Havey
Title I Specialist
Indiana Department of Education
South Tower, Suite 600
115 West Washington Street
Indianapolis, IN 46204
(317) 232-0515
rhavey@doe.in.gov

1003g SIG Amendment

Information: Upon receipt of your request, staff will process and either approve or disapprove your request in writing. Generally, amendment requests will be processed and mailed within fifteen (15) business days of receipt of the request. IDOE will not approve any budget or programmatic revisions that are inconsistent with the purpose or terms and conditions of the 1003g federal grant.

School Name		H.L. HARSHMAN MAGNET MIDDLE SCHOOL		
Person(s) requesting Amendment		BRIDGETTE ROBINSON		
Phone number and email		317-226-4327 & ROBINSONBY@IPS.K12.IN.US		
Account	Goal/Federal Requirement/Key Finding	Original Application	Revision	Justification
PERSONNEL	<p>HARSHMAN IS COMMITTED TO HELPING EVERY CHILD SUCCEED:</p> <ol style="list-style-type: none"> 1. State of the art technology to provide students and parents with the types of academic resources and support to help children succeed. 2. Staff members who are passionate about their students. 3. A rigorous core curriculum to equip students with the skills needed to achieve academic excellence in middle school and beyond. 4. Career awareness, field experiences, mini internships, summer camps and research opportunities. 5. Partnerships with Minority Engineering Program of Indianapolis (MEPI), BSA LifeStructures, National Society of Black Engineers, The John Bonner Community Center, Dyslexia Institute of Indiana, and Science Bound, a scholarship program through Purdue University, Southern Bells (Taco Bell), Human Society of Indianapolis. 	1. INITERCESSION \$40,000	1. INTERCESSION - DECREASED BY \$3,500	PROJECT SEED WILL PROVIDE COACHING AND MODELING OF THE PROJECT SEED DISCOVERY METHOD TO SELECTED ELA AND MATH TEACHERS (SEE ATTACHED PROPOSAL).
CONTRACTED SERVICES	SAME AS ABOVE	1. CONTRACTED SERVICES \$192,000	1. CONTRACTED SERVICES INCREASED BY \$3,500	SEE ATTACHED PROPOSAL OF SERVICES.
	SAME AS ABOVE			
	SAME AS ABOVE			
	SAME AS ABOVE			



H.L. Harshman Middle School, IPS #101
Proposed Project SEED Implementation – PD Program
November 2013

Program Goal: To provide coaching and modeling of the Project SEED discovery method of teaching to selected teachers. Training includes practice with student involvement techniques, questioning strategies and lesson planning.

Program Description:

- One week of coaching and classroom observations for 4 ELA teachers.
- Training in the use of our student involvement techniques, questioning strategies and lesson planning for 4 ELA teachers.
- Professional development workshops for entire staff, during a regular staff meeting time or during an all day professional training.
- One day demonstrations with all 4 mathematics teachers.
- Upon request, follow up sessions with any staff member.
- 1 on 1 coaching with any teacher, upon request.

Program Cost: The total cost for all services is **\$3,500**. The program will be conducted under contract with Project SEED®, Inc., a non-profit, tax-exempt corporation that has provided professional development and classroom instruction to school districts since 1963. Under the contract, Project SEED will be responsible for all costs of salaries, payroll taxes and fringe benefits, travel, internal training and supervision for the instructional staff who deliver professional development and classroom modeling. The contract will also cover Project SEED's expenditures for materials and supplies, curriculum development, and other support costs necessary for the successful implementation of the program.

Clarifying Questions from IDOE with responses from Mr. Guffin (12/3/13):

1. What will be removed from Intersession with the loss of \$3500? NA The district's intersession process has changed and we will not be hosting the intersession during the upcoming spring break.
2. How will the four ELA teachers participating in the PD be determined? The four teachers participating are classroom ELA teachers. We will not be including ELA teachers who only act as specialists.
3. How will administration be involved with PD to be sure they can hold teachers accountable? As with all of our PD, Mr. Guffin will be present, particularly to introduce our teachers to the Project Seed team. Instructional coaches will go through the training with the teachers, or simply be present during the training. Also, any teachers working with Project Seed will have any of the information they are learning be incorporated into the work they are doing with the instructional coaches. This will be on an individual basis, based on what each individual teacher needs.
4. How will successful implementation of strategies be monitored? These teachers will be monitored as all of our teachers are monitored - through coaching and administrator evaluations.
5. What data was used to decide on this particular PD? Our Language Arts scores have consistently been lower than our Math scores on ISTEP and Predictive tests. Project Seed has a proven track record of supporting teachers in planning and executing effective lessons.

Indicate any **increases** in a line item subtotal with **GREEN** text subtotal.

Indicate and **decreases** in a line item with **RED** text in the subtotal.

School Improvement Grant (1003g)
Section II -- BUDGET
Amendment 3
School Year 2013-2014

Note: The total amount of funding per year must total **no less than \$50,000** and **no greater than \$2,000,000** per year.
The original approved allocation amount cannot be increased through an amendment.

Corporation Name: 5385
Corporation Number: Indianapolis Public Schools
School Name: H.L. HARSHMAN MAGNET MIDDLE SCHOOL

ACCOUNT NO.	FTE	Cert.	Noncert.	EXPENDITURE DESCRIPTION	SUBTOTAL	LINE ITEM TOTAL
1. PERSONNEL (include positions and names)						
INTERVENTIONIST SPECIALIST/TEACHER	9.00	X		348,008.00	\$ 348,008.00	
ASSISTANT PRINCIPAL	1.00	X		85,066.00	\$ 85,066.00	
PROJECT MANAGER	1.00		X	41,183.00	\$ 41,183.00	
DIFFERENTIATED ACCOUNTABILITY COACH	1.00	X		50,017.00	\$ 50,017.00	
SPECIAL EDUCATION COACH	1.00	X		44,535.00	\$ 44,535.00	
TECHNICAL SPECIALIST	1.00		X	34,404.00	\$ 34,404.00	
EXTENDED DAY ACTIVITIES		X	X	40 Teachers, 2 hours per week, 34 weeks at \$40.00 per hour	\$ 127,000.00	
PERMANENT BUILDING SUB		X	X	Will receive \$100 per day for 190 days to fill in for teachers who attend professional development activities. This person will also be responsible for assisting with behavioral issues in the building.	\$ 19,000.00	
INSTRUCTIONAL ASSISTANT	5.00		X	15,881.00	\$ 79,405.00	
FUTURE LEADER STIPENDS		X		16,500.00	\$ 16,500.00	
CONTENT/SPED MEETINGS		X	X	AFTER SCHOOL MEETINGS	\$ 33,000.00	
PROFESSIONAL DEVELOPMENT STIPENDS		X	X	21,000.00	\$ 21,000.00	
INTERCESSION		X	X	FALL AND SPRING SEMESTER	\$ 36,500.00	
STAFF INCENTIVES		X	X	FALL AND SPRING SEMESTER	\$ 160,000.00	
					\$ -	
	14.00	TOTAL SALARIES				\$ 1,095,618.00
2. Benefits: Benefits should be based on actual known costs or an established formula. Fixed charges/benefits below are for the personnel listed under PERSONNEL above and only for the percentage of time devoted to this project.						
		TOTAL FIXED CHARGES / FRINGE BENEFITS				\$ 180,964.00
3. TRAVEL: (differentiate in-state and out-of-state)						
	out-of-state	TRANSPORTATION COST FOR TRIP TO MODEL SCHOOL CONFERENCE IN KENTUCKY			\$ 3,000.00	
	in-state	STUDENT COLLEGE TOUR			\$ 15,000.00	
	out-of-state	TRANSPORTATION FOR STUDENT GROWTH & ACHIEVEMENT (SUCH AS LITERACY, LEADERSHIP, STUDENT COUNSELING, ETC.)			\$ 5,000.00	
		TOTAL TRAVEL				\$ 23,000.00
4. CONTRACTED SERVICES: (List the type of contracted services to be provided, including the vendor's name, if applicable.)						
DYSLEXIA INSTITUTE OF INDIANA		ORTON GILLINGHAM STUDENT TUTORING			\$ 20,000.00	
THE NEW TEACHER PROJECT		COMPREHENSIVE SUITE OF PERFORMANCE MANAGEMENT AND TEACHER COACHING SUPPORT			\$ 172,000.00	
PROJECT SEED		PROVIDE COACHING AND MODELING OF THE PROJECT SEED DISCOVERY METHOD OF TEACHING TO SELECT TEACHERS. TRAINING INCLUDES PRACTICE WITH STUCENTS INVOLVEMENT, TECHNIQUES, QUESTIONING STRATEGIES AND LESSON PLANNING.			\$ 3,500.00	
		TOTAL CONTRACTED SERVICES				\$ 195,500.00
5. SUPPLIES: Enter the total amount of materials and supples. Provide a list of supplies on a separate sheet. (Include the total amount to be used to purchase testing, programmatic and/or office supplies.)						
		TOTAL SUPPLIES				\$ 102,500.00
6. EQUIPMENT AND TECHNOLOGY: Enter the total amount of equipment and technology purchases. Provide a list of equipment and technology on a separate sheet. Equipment is defined as "tangible, non-expendable/non-consumable personal property having a useful lifespan of more than one year".						
		TOTAL EQUIPMENT AND TECHNOLOGY				\$ 124,697.05
7. OTHER SERVICES: (Include a specific description of services.)						
		TOTAL OTHER SERVICES				\$ 0.00
		INDIRECT COST (2.07%)				\$ 33,069.95
TOTAL ANTICIPATED EXPENDITURES (SUM OF SECTIONS 1-7 OF THIS FORM).						\$ 1,755,349.00
					APPROVED BUDGET AMOUNT	\$ 1,755,349.00

SUPPLIES: The following list represents the anticipated materials and supplies purchases.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
ADMINISTRATION	OFFICE SUPPLIES/MATERIALS FOR THE PROJECT MANAGER AND TURN AROUND TEAM LEADERS	\$ 7,000.00	\$ 7,000.00
PROFESSIONAL DEVELOPMENT	PROVIDE TEACHING RESOURCES (SUCH AS TEACH LIKE A CHAMPION BOOKS TO THE PD LIBRARY	\$ 2,000.00	\$ 2,000.00
PROFESSIONAL DEVELOPMENT	LEADERSHIP DEVELOPMENT PROGRAMS SUCH AS TEACHING & LEARNING LEADERSHIP ACADEMY THROUGH MARIAN AND IU WILL BE REIMBURSED FOR THEIR COURSE FEES	\$ 28,000.00	\$ 28,000.00
PROFESSIONAL DEVELOPMENT	ANNUAL SUMMER RETREAT: SPACE RENTAL, FOOD, SUPPLIES/MATERIALS	\$ 3,500.00	\$ 3,500.00
INSTRUCTION	SUPPLIES NEEDED FOR INTERCESSION AND ENRICHMENT ACTIVITIES	\$ 5,000.00	\$ 5,000.00
INSTRUCTION	TEACHER CREATIVITY FELLOWSHIP	\$ 15,000.00	\$ 15,000.00
ADMINISTRATION	STAFF INCENTIVES RECOGNITION DINNER, TEACHER APPRECIATION LUNCHEON.	\$ 2,500.00	\$ 2,500.00
INSTRUCTION	STUDENT INCENTIVES SUCH AS BOOKS, SCHOOL AND CLASSROOM SUPPLIES, ENRICHMENT ACTIVITIES BASED ON ACADEMIC IMPROVEMENT	\$ 9,000.00	\$ 9,000.00
INSTRUCTION	CONTENT AREA-SPECIFIC BOOKS AND LEARNING MATERIALS	\$ 12,000.00	\$ 12,000.00
INSTRUCTION	STUDENT-LED "CULTURAL DAY"	\$ 6,000.00	\$ 6,000.00
INSTRUCTION	STUDENT FIELD DAY & COMMUNITY GARDEN WORK DAY	\$ 3,500.00	\$ 3,500.00
INSTRUCTION	STUDENT PLANNER	\$ 2,000.00	\$ 2,000.00
INSTRUCTION	WHITEBOARD PAINT FOR CLASSROOMS	\$ 2,000.00	\$ 2,000.00
ADMINISTRATION	HARSHMAN BROCHURE	\$ 5,000.00	\$ 5,000.00
	TOTAL SUPPLIES COSTS	\$ -	\$ 102,500.00

EQUIPMENT AND TECHNOLOGY: The following list represents the anticipated equipment and technology purchases.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	3 COW'S, VARIOUS ADAPTORS NEEDED FOR EXISTING GRANT EQUIPMENT, AND 2 CONVA PROJECTOR SYSTEMS	\$ 119,964.48	\$ 119,697.05
	CONTENT SPECIFIC SOFTWARE AND APPS FOR IPADS AND LAPTOPS TO BE INTEGRATED INTO CLASSROOMS USE.	\$ 5,000.00	\$ 5,000.00
	TOTAL EQUIPMENT AND TECHNOLOGY COSTS		\$ 124,697.05