



# Indiana Department of Education

Glenda Ritz, NBCT  
Indiana Superintendent of Public Instruction

## Title I – 1003(g) School Improvement Grant 2014-2015 School Year Renewal Application - *Transformation Model*

### Part I: Grantee Information

#### Applicant Information

<b>School Corporation/ Eligible Entity School</b>	Marion Community Schools		<b>Corp #</b>	2865
	Allen Elementary School		<b>School #</b>	2369
<b>Superintendent Name</b>	Brad Lindsay		<b>Email</b>	<a href="mailto:blindsay@marion.k12.in.us">blindsay@marion.k12.in.us</a>
<b>Title I Administrator Name</b>	Brenda McVicker		<b>Email</b>	<a href="mailto:bmcvicker@marion.k12.in.us">bmcvicker@marion.k12.in.us</a>
<b>Principal</b>	Anthony Williams		<b>Email</b>	<a href="mailto:awwilliams@marion.k12.in.us">awwilliams@marion.k12.in.us</a>
<b>Mailing Address</b>	1115 E. Bradford Pike	<b>City</b>	Marion	<b>Zip Code</b> 46952
<b>Telephone</b>	765-664-7355	<b>Fax</b>		
<b>Year 2 Funding</b>	\$647,173.00			

### Part 2: LEA and School Assurances and Waivers

Certain terms and conditions are required for receiving funds under the School Improvement 1003g Grant and through the Indiana Department of Education (IDOE); therefore, by signing the following assurances, the grantee agrees to comply with all applicable federal, state, and local laws, ordinances, rules and regulations, provisions and public policies required and all assurances in the performance of this grant as stated below.

#### School Improvement Grant (SIG) 1003(g)

The grantee LEA's designees must sign and return a copy of the following assurances as in order to participate in the 1003(g) SIG program.

The grantee will use its School Improvement Grant to implement fully and effectively one of the following interventions in each of its Tier I and Tier II schools identified on the LEA grant application: (A) Turnaround Model;

(B) Closure Model; (C) Transformation Model; (D) Restart Model. LEA implementation of intervention models should adhere to all regulations in accordance with the final requirements for School Improvement Grants under section 1003(g) of Title I of the Elementary and Secondary Education Act (<http://www2.ed.gov/programs/sif/2010-27313.pdf>).

The grantee will establish annual goals approved by the IDOE for student achievement on the State's assessments in both reading/language arts and mathematics and measure progress on the leading indicators in Section III of the final requirements in order to monitor and hold accountable each Tier I and Tier II school that it serves with school improvement funds, and establish goals (approved by the IDOE) to hold accountable its Tier III schools that receive school improvement funds.

The grantee will report to the IDOE all applicable school-level data that is required under Section III of the final requirements.

- Number of minutes in Math and Reading in the instructional day or school day;
- Student participation rate on State assessments in reading/language arts and in mathematics;
- Student attendance rate;
- Teacher attendance rate;
- Combined suspension/expulsion rate;
- Minutes of job-embedded PD/week;
- Distribution of teachers by performance level on an LEA's teacher evaluation system;
- For Both Math and English/Language Arts Each:
  - Percent of students passing ISTEP, by grade level;
  - Percent of Bottom 25% demonstrating high growth (4-8);
  - Percent of all students showing low growth; and
  - Average scale score, by grade level;
- Percent of students at or above proficient on ISTEP on both Math and E/LA; and
- Percent of students achieving proficiency on IREAD (spring test only).
- For Both English 10 and Algebra I ECA:
  - 10<sup>th</sup> grade cohort pass rate;
  - 8<sup>th</sup> grade (ISTEP) to 10<sup>th</sup> grade (ECA) improvement;
  - Percent of re-testers which pass by 12<sup>th</sup> grade; and
  - Average scale score, by grade level.
- Non-waiver graduation rate; and
- Percent of graduating cohort to receive college and career readiness standard.

IDOE will make grant renewal decisions based on whether the school has satisfied the following requirements in regards to its annual performance targets for leading and achievement indicators:

- *Leading Indicators*— Elementary and middle schools must meet 4 of 7 applicable leading indicator goals; schools containing a high school must meet 6 of 9 leading indicator goals.
- *Achievement Indicators*— Schools in year one of the grant must also meet 70% of the achievement indicators, including yearly achievement goals in the 1003g SIG application. Schools in year two of the grant must also

meet 80% of the achievement indicators including yearly achievement goals in the 1003g SIG application. Schools which administer both the ISTEP+ and ECA assessments will be measured by student performance on all applicable achievement indicators combined.

Failure to submit required data to the IDOE by set deadlines may result in a delay of funds.

#### State Assurances

LEAs will establish an LEA-based School Improvement Officer or School Improvement Office that will be responsible for taking an active role in the day-to-day management of turnaround efforts at the school level in each identified Priority School to be served by the approved application and for coordinating with the SEA.

LEAs that commit to serve one or more Priority Schools that do not receive Title I, Part A funds to ensure that each of those schools receive all of the State and local funds it would have received in the absence of the School Improvement Grant funds. Further, LEAs cannot use School Improvement Grant (SIG) funds to support district-level activities for schools that are not receiving SIG funds.

Grantee agrees future funding opportunities may be hindered if per this or any grant opportunity/contract with IDOE have not been met and/or reports are not submitted in a timely fashion.

#### Changes

This agreement will not be modified, altered, or changed except by mutual agreement by an authorized representative(s) of each party to this agreement and must be confirmed in writing through the IDOE grant modification procedures.

#### Independent Grantee

The grantee shall perform all services as an independent grantee and shall discharge all of its liabilities as such. No act performed or representation made, whether oral or written, by grantee with respect to third parties shall be binding on the IDOE.

#### Termination

The IDOE, by written notice, may terminate this grant, in whole or in part, if funds supporting this grant are reduced or withdrawn. To the extent that this grant is for services, and if so terminated, the IDOE shall be liable only for payment in accordance with payment provision of this grant for services rendered prior to the effective date of termination.

The IDOE, in whole or in part, may terminate this grant for cause by written notification. Furthermore, the IDOE and the grantee may terminate this grant, in whole or in part, upon mutual agreement.

The IDOE may cancel an award immediately if the State finds that there has been a failure to comply with the provisions of an award, that reasonable progress has not been made, or that the purposes for which the funds were awarded/granted have not been or will not be fulfilled.

Either the IDOE or the grantee may terminate this agreement at any time by giving 30 days written notice to the other party of such termination and specifying the effective date thereof. The grantee shall be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the grantee covered by the agreement, less payments of compensation previously made.

#### Access to Records

The grantee agrees that the IDOE, or any of its duly authorized representatives, at any time during the term of this agreement, shall have access to, and the right to audit and examine any pertinent books, documents, papers, and records of the grantee related to the grantee's charges and performance under this agreement. Such records shall be kept by grantee for a period of five (5) years after final payment under this agreement, unless the IDOE

authorizes their earlier disposition. Grantee agrees to refund to the IDOE any overpayments disclosed by any such audit. However, if any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the 5-year period, the records shall be retained until completion of the actions and resolution of all issues, which arise from it.

This agreement, and all matters or issues collateral to it, shall be governed by, and construed in accordance with the laws of the State of Indiana.

#### Legal Authority

The grantee assures that it possesses legal authority to apply for and receive funds under this agreement.

#### Equal Opportunity Employer

The grantee shall be an equal opportunity employer and shall perform to applicable requirements; accordingly, grantee shall neither discriminate nor permit discrimination in its operations or employment practices against any person or group of persons on the grounds of race, color, religion, national origin, handicap, or sex in any manner prohibited by law.

#### Copyrights

The grantee (i) agrees that the IDOE shall determine the disposition of the title and the rights under any copyright by grantee or employees on copyrightable material first produced or composed under this agreement; and, (ii) hereby grants to the IDOE a royalty free, nonexclusive, irrevocable license to reproduce, translate, publish, use and dispose of, to authorize others to do so, all copyrighted or copyrightable work not first produced or composed by grantee in the performance of this agreement, but which is incorporated in the material furnished under the agreement, provided that such license shall be only to the extent grantee now has, or prior to the completion or full final settlements of agreement may acquire, the right to grant such license without becoming liable to pay compensation to others solely because of such grant.

Grantee further agrees that all material produced and/or delivered under this grant will not, to the best of the grantee's knowledge, infringe upon the copyright or any other proprietary rights of any third party. Should any aspect of the materials become, or in the grantee's opinion be likely to become, the subject of any infringement claim or suite, the grantee shall procure the rights to such material or replace or modify the material to make it non-infringing.

#### Personnel

Grantee agrees that, at all times, employees of the grantee furnishing or performing any of the services specified in this agreement shall do so in a proper, workmanlike, and dignified manner.

#### Assignment

Grantee shall not assign or grant in whole or in part its rights or obligations under this agreement without prior written consent of the IDOE. Any attempted assignment without said consent shall be void and of no effect.

#### Availability of Funds

It is expressly understood and agreed that the obligation of the IDOE to proceed under this agreement is conditioned upon the appropriation of funds by the Indiana State Legislature and the receipt of state and/or federal funds. If the funds anticipated for the continuing fulfillment of the agreement are, at anytime, not forthcoming or insufficient, either through the failure of the federal government to provide funds or of the State of Indiana to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to IDOE, the IDOE shall have the right upon ten (10) working days written notice to the grantee, to reduce the amount of funds payable to the grantee or to terminate this agreement without damage, penalty, cost, or expenses to IDOE of any kind whatsoever. The effective date of reduction or termination shall be as specified in the notice of reduction or termination.

Superintendent Signature: Brad Lindsay Date: 7-2-14  
Title I Administrator Signature: Bruce M. Smith Date: 7-2-14  
Principal Signature: Anthony Williams Date: 7-9-14

## Part 3: Leading and Achievement Indicators

Complete the table below regarding key areas of student learning indicators. Include your beginning data (start of grant – what was in your application), your 2013-2014 data, and your original goal (what was in your application).

### Elementary/Middle School Model

Indicator		Beginning	2013-2014	Goal
<b>Leading Indicators</b> (Must meet at least 4 of 7 to be renewed)	Minutes in Math and Reading per day	Math: E/LA:	Math: E/LA:	Math: E/LA:
	Student participation rate			
	Student attendance rate			
	Teacher attendance rate			
	Suspension/Expulsion Rate			
	Minutes of Job Embedded PD/Week			
	Distribution of teachers by performance level			
Indicator		Beginning	2013-2014	Goal
<b>Math ISTEP+</b>	Percent of Students Passing ISTEP+ (3-8)	3 <sup>rd</sup> : 4 <sup>th</sup> : Overall: 57.8%	3 <sup>rd</sup> : 4 <sup>th</sup> : Overall:	3 <sup>rd</sup> : 4 <sup>th</sup> : Overall: 82%
	% of Bottom 25% demonstrating High Growth (4-8)			
	% of Students demonstrating Low Growth			
	Average scale score	3 <sup>rd</sup> : 4 <sup>th</sup> :	3 <sup>rd</sup> : 4 <sup>th</sup> :	3 <sup>rd</sup> : 4 <sup>th</sup> :
<b>E/LA ISTEP+</b>	Percent of Students Passing ISTEP+ (3-8)	3 <sup>rd</sup> : 4 <sup>th</sup> : Overall: 58.6 %	3 <sup>rd</sup> : 4 <sup>th</sup> : Overall:	3 <sup>rd</sup> : 4 <sup>th</sup> : Overall: 85%
	% of Bottom 25% demonstrating High Growth (4-8)			
	% of Students Demonstrating Low Growth			
	Average scale score	3 <sup>rd</sup> : 4 <sup>th</sup> :	3 <sup>rd</sup> : 4 <sup>th</sup> :	3 <sup>rd</sup> : 4 <sup>th</sup> :
Percent of students proficient on ISTEP (Both ELA and Math) (3-8)				
Percent of students proficient on IREAD(Spring Test Only) (3)				

## Part 4: Implementation

IDOE has provided renewal requests based on site visits and original application information. Provide the requested documentation along with a narrative in the appropriate column.

	Indicator	Required Renewal Requests	School Documentation and Narrative
Implementation	1. Replace the principal who led the school prior to implementing the model.	<ul style="list-style-type: none"> <li><i>No additional information needed for renewal.</i></li> </ul>	
	2. Use evaluation systems for teachers and principals that consider student growth and assessments; develop with teacher/principal involvement	<ul style="list-style-type: none"> <li>Provide Evaluation Schedule for 2014-2015 school year.</li> </ul>	
	3. Reward school leaders, teachers, staff who, in implementing this model, increased student achievement or high school graduation rates; remove those who after professional development, have not.	<ul style="list-style-type: none"> <li>Provide Reward System for 2014-2015 school year.</li> <li>Rewards should be determined using tools and rubrics that are data driven and reflect an increase in student achievement.</li> </ul>	
	4. Provide high quality, job-embedded professional development.	<ul style="list-style-type: none"> <li>Provide PD Schedule and PD implementation plan for 2014-2015 school year.</li> </ul>	
	5. Implement strategies to recruit, place, and retain staff (financial incentives, promotion, career growth, flexible work time).	<ul style="list-style-type: none"> <li>This was a topic of discussion during last onsite visit – provide any updates/plans for SY 2014-15 to increase recruitment and retaining of staff.</li> </ul>	
	6. Provide increased learning time for students and staff.	<p>Students</p> <ul style="list-style-type: none"> <li>Provide extended learning schedule for students for 2014-2015 school year. Plan should be intentional; provide significant amount of increased learning time; and have a way in which to measure outcomes.</li> <li>Provide information on how students will be invited and informed of extended learning opportunities.</li> </ul> <p>Staff</p>	

		<ul style="list-style-type: none"> <li>• Provide schedule of planning time, PLC time, and any other Professional Development or college credit opportunities offered through SIG. staff.</li> </ul>	
	7. Use data to implement an aligned instructional program.	<ul style="list-style-type: none"> <li>• Provide documentation regarding implementation of comprehensive improvement of instructional approaches for struggling students including focused professional development and a system for student progress monitoring.</li> </ul>	
	8. Promote the use of data to inform and differentiate instruction.	<ul style="list-style-type: none"> <li>• <i>No additional information needed for renewal.</i></li> </ul>	
	9. Provide mechanisms for family and community engagement.	<ul style="list-style-type: none"> <li>• Provide Family and Community Engagement Activities (timeline, calendar, or list of possible activities) that are focused on learning and needs of elementary school students and families.</li> </ul>	
	10. Give the school sufficient operational flexibility (staffing, calendars/time, and budgeting).	<ul style="list-style-type: none"> <li>• <i>No additional information needed for renewal.</i></li> </ul>	

**Part 5: Budget**

Complete the attached budget worksheet for the 2014-2015 school year. The original school budget has been included with the application for reference.