

## Indiana eTranscript Newsletter – Summer 2016

### Background

Since 2006, the Indiana Commission for Higher Education (ICHE) and Parchment have partnered to provide the Indiana e-Transcript initiative, which facilitates the electronic exchange of transcripts and other admissions documents between high schools and colleges. Parchment's service is provided to your school at no cost, as your current students receive free electronic transcript requests.

### Expanded Coverage for Recent Alums

**We are pleased to announce an amendment to the agreement between ICHE and Parchment that will extend the coverage for your 2016 graduating class.**

Historically, your recent graduates were covered under the e-Transcript subsidy until August 1st after their graduation year.

**Under the new amendment, your graduates, starting with the Class of 2016, will have until October 1<sup>st</sup> to place an electronic transcript request at no cost. The purpose of this extension is to give your alumni more time to request their final transcript and for Administrators to fulfill these requests.** Over the last few years, we've heard from colleges and high schools that this was a pain point, and we believe this to be a viable solution.

We thank you for your continued support of this initiative. If you have any questions regarding this amendment, please don't hesitate to contact any of the below individuals.

### Common Transcript Initiative Update

During the 2013 legislative session, the General Assembly passed HEA 1341, and the Governor signed P.L. 111 – 2013 into law. Below is an overview of these requirements.

Requirements (effective July 1, 2015)

1. Not later than July 1, 2015, all public secondary schools shall use the common electronic transcript developed by the Department of Education.
2. The governing body of an accredited nonpublic secondary school may elect to use the common electronic transcript developed by the Department of Education.

Thus far, over 70% of schools have met the requirements of sending compliant data. As the busy college application season approaches, it's critically important to continue to send transcripts in the correct common electronic transcript format. If your school is not currently sending transcripts in the required format, it's critical to complete the necessary steps before September.

For all resources regarding this initiative, please see the below link for the Common Transcript hub. Ongoing education and updates are offered through monthly webinars presented by Parchment, ICHE and DOE. Please click the below link to register for the next upcoming webinar.



INDIANA COMMISSION for  
HIGHER EDUCATION



If you have any questions regarding the e-Transcript initiative or regarding your school's compliance, please don't hesitate to contact the below individuals.

[Common Transcript Resource Hub](#)

Common Transcript Webinar Wednesday, September 8 at 11:00am (insert Hyperlink)

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