

**INDIANA DEPARTMENT OF EDUCATION**  
**McKinney-Vento Homeless Reimbursement Form**  
**DUE DATE: 1<sup>st</sup> and 15<sup>th</sup> of Each Month**

Corporation Name: \_\_\_\_\_  
 Corporation No. \_\_\_\_\_  
 Project No. \_\_\_\_\_  
 EDS # \_\_\_\_\_  
 Contract Period: 10/1/2015 to 9/30/2016  
 Fund: 62620 CFDA Number: 84.196A  
 Receipt Account: \_\_\_\_\_ Project Number: 7000S196A150015

**BUDGET SUMMARY**

Budget Categories:	Approved Budget	Expenses for the Period of _____ to _____	Total Expenses to Date
1. 110 Certified Salary	\$ -		
2. 120 Non-Certified Salary			
3. 211-290 Certified Benefits			
4. 211-290 Non-Certified Benefits			
5. 311-319 Professional Services			
6. 440 Rentals			
7. 510-593 Other Purchase Services			
8. 611-689 General Supplies			
9. 710-748 Property			
11 Totals	\$ -	\$ -	\$ -
I certify that all activity took place within the project period indicated above, that all funds requested reflect reimbursement of actual expenses and not encumbrances, and that this information is true and accurate to the best of my knowledge.		The amount shown above is the amount to be reimbursed for this period	

\*Prepared BY: Print Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature of Business Official \_\_\_\_\_ Date \_\_\_\_\_

\* Approved BY: Print Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature of Business Official \_\_\_\_\_ Date \_\_\_\_\_

**\*The prepare and approver must be (2) separate individuals.**

“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal civil or administrative penalties for fraud, false statements, false claims, or otherwise.”

Submit form by email to: [homeless@doe.in.gov](mailto:homeless@doe.in.gov)  
[djani@doe.in.gov](mailto:djani@doe.in.gov)  
[jsmart@doe.in.gov](mailto:jsmart@doe.in.gov)