



# Indiana Department of Education

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Indiana Superintendent of Public Instruction

## Title I and Title II Quarterly Updates From the Office of Federal Title Grant Programs and Support (Formerly Grants Management, Monitoring and Reporting) January 2016

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### Important Title I Dates 2015-2016

#### December 10, 2015

President Obama signed into law the Every Student Succeeds Act (ESSA), which reauthorizes the Elementary and Secondary Education Act of 1965 (ESEA). This new bipartisan law replaces the No Child Left Behind Act of 2001.

#### January 5, 2016

Desktop Cycle Monitoring documents are emailed to LEAs in the 2015-2016 Desktop Monitoring Cycle.

#### January 18, 2016

IDOE closed in observance of Martin Luther King, Jr. Day.

#### February 15, 2016

Desktop Cycle Monitoring documents are due to IDOE for review.

#### May 30, 2016

Last day to amend the 2016 Title I Grant.

#### September 30, 2016

At least 85% of 2016 Title I funds must be expended.

### Title I Parent Involvement Requirements:

--To document that parents are involved in Title I activities, be sure to have sign-in sheets available at all meetings and activities. Keep agendas and flyers announcing Title I meetings and activities as evidence that the meetings have occurred. In the event of a monitoring, this evidence will be reviewed by IDOE.

--For tools and tips on creating/revising LEA and School Title I Parent Involvement Polices and the School-Parent Compact go to: **Learning Connection > Title I Community > Files and Bookmarks > Parent Involvement > Templates, Samples and Resources > Parent Involvement Toolkit.**

### Title I Frequently Asked Questions

**Q: We have a teacher who would like to apply for loan cancellation. She worked for 3 years at the middle school, but it is not a "Title I served" school. Would she be eligible for the loan cancellation? How does she go about applying for loan cancellation, if she qualifies?**

**A: As long as the district qualifies to receive federal funds and the school has a poverty percentage of at least 30.1%, that school is considered low-income and included on the Low-Income Directory. The school does not have to be a Title I school. The teacher will need to contact their lender and ask the lender for the Perkins Loan Forgiveness forms.**

**Q: What does the new "Every Student Succeeds Act" (ESSA) mean for the LEAs and schools in Indiana?**

**A: The IDOE will be providing guidance as it relates to LEAs and schools as soon as it becomes available to IDOE from the USED.**

### Important Title I Fiscal Reminder!

#### MOVING 10 PERCENT BETWEEN LINE ITEMS

*A district/charter school is allowed to move 10% of one cell to another cell in the same line item expenditure account one time without submitting an amendment for approval, as long as the revisions have previously been approved in the application.*

Remember that making line item changes that exceed 10% more than **one time per fiscal year** will result in a finding when fiscally monitored by the State Board of Accounts and during an on-site fiscal monitoring with the Office of Federal Title Grants and Support, which may result in a charge back to Title I, A for misuse of funds. It is recommended that Title I Program Administrators set up regular meetings with the treasurer to monitor Title I and Title II expenditures.

### Check it out! Federal Title Grant Programs and Support Website

[www.doe.in.gov/titlei](http://www.doe.in.gov/titlei)

**Important Reminder:** When there are administrative personnel changes (Supt., PA, Treasurer), remember to update the Contact page during an open amendment for the Title I Grant and request a login and password for new staff that need access to the grant. Click here for the Title I Programs Application Center: [Title I Application, Amendment and Reporting Center](#)

### Title II, A Tips and Reminders:

1. As you are completing your FFY 2015 Title II, A application, be sure to include a complete comprehensive needs assessment based on the review of data to avoid delays with the approval of your application.
2. The due date for FFY 2015 application processing was October 31, 2015. However, FFY 2015 applications will be accepted until midnight, September 30, 2016.



## The Office of Federal Title Grant Programs and Support

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January 2015

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