



**Glenda Ritz, NBCT**

Indiana Superintendent of Public Instruction

**LOCAL EDUCATION AGENCY  
DELEGATION AGREEMENT**

**Corporation Name** \_\_\_\_\_

**Corporation Number** \_\_\_\_\_

This agreement confirms approval and acceptance of the methodology policy and procedures the Indiana Department of Education (State Education Agency "SEA") will use in establishing indirect cost rates for Indiana's Local Education Agencies (LEAs). These rates are for use in the award and management of Federal contracts, grants and other assistance arrangements governed by the Office of Management and Budget (OMB) Circular A-87 and Education Department General Administrative Regulations (EDGAR) 34CFR parts 75.561 and 76.561 (b) and (c).

I hereby delegate to the Superintendent of State Public Instruction, or the designated representative, the authority to establish indirect costs rates for the above named school. These LEA rates will serve as the sole basis for budgeting and allocating indirect cost reimbursement under Federal Programs.

Additionally, I have certified and submitted the above-named school corporations 2013 Form 9, Biannual Financial Report, with the Department. The information submitted in the Form 9 is true and complete to the best of my knowledge and may be used as the basis for calculation of Indirect Cost Rates for the fiscal year specified.

This agreement covers the certification of FY 2015 indirect cost rates.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Treasurer Signature)

\_\_\_\_\_  
(Treasurer Printed Name)

\_\_\_\_\_  
(Superintendent Signature)

\_\_\_\_\_  
(Date)

Please return the completed form and a copy of the school's organization chart to: IN Department of Education, Office of School Finance, 115 W Washington St. STE 600S, Indianapolis, IN 46204-3420 or via email to [icr@doe.in.gov](mailto:icr@doe.in.gov). The information is due on or before September 30, 2014.

*Schools that do not use Indirect Cost Rates are not required to return this form.*