



MEMORANDUM

TO: Title I Program Administrators

FROM: Office of Early Learning and Intervention
Office of Federal Title I Grant Programs and Support

DATE: April 22, 2016

SUBJECT: SY 2016-2017 Title I Schoolwide Plan Approval Process

The Indiana Department of Education (IDOE) has implemented a process for Title I schools that have completed their planning year and will transition from their current Targeted Assistance (TAS) model to a schoolwide program for the 2016-2017 school year. To be approved for schoolwide status, schools must submit an electronic Assurance of Schoolwide Plan (click [here](#) to access). The assurance must be completed by Friday, June 10, 2016, prior to submission of the 2016-2017 Title I Application.

IDOE will post a list of approved schools every Friday from May 6 - Friday, June 10, 2016 at <http://www.doe.in.gov/titlei/schoolwide-programs>. Approval will not be given individually to schools. Plans should not be submitted for review, but must be available for review in the case of either a desktop or onsite monitoring visit by IDOE.

A Title I-served school Targeted Assistance School is eligible to become a schoolwide program if the following criteria are met:

- Have at least 40% poverty based on free/reduced lunch counts, OR
- Have less than 40% poverty AND be identified as either a Focus or Priority school
- Developed the comprehensive plan in consultation with the district, its school support team, and any technical assistance provider, if applicable
- Developed the comprehensive plan with the involvement of parents and other members of the community to be served and individuals who will carry out such plan including teachers, principals, administrators, and if appropriate, pupil service administrators, technical assistance providers, school staff and students (if this is a secondary school)
- Made the plan available to the district, parents, and the public
- Ensured that all required statutory components are included in the plan

Additionally, the LEA must ensure that:

- Technical assistance and guidance were provided to the school regarding the development and implementation of the schoolwide plan
- The comprehensive plan was developed in consultation with the district, its school support team, and any technical assistance provider, if applicable
- The comprehensive plan was developed with the involvement of parents and other members of the community to be served and individuals who will carry out such plan including teachers, principals, administrators, and if appropriate, pupil service administrators, technical assistance providers, school staff and students (students must be included if this is a secondary school)



Glenda Ritz, NBCT

Indiana Superintendent of Public Instruction

- All services provided by Title I in the schoolwide plan will be supplementary to services that are required to be provided by the school
- All statutory schoolwide requirements have been met for this school
- The LEA will review, monitor and evaluate the schoolwide program annually for effectiveness (EDGAR 200.328)

The assurance must be completed by Friday, June 10, 2016. Please note: this form is only required for schools that have recently completed their year of planning and will become schoolwide programs for the first time in 2016-2017.

Please email any questions to statewide@doe.in.gov.