



SNP Administrative Review Findings
Program Year 2020

Fremont Community Schools (7605)

Fremont Community Schools (7605)

1100 W Toledo Street
Fremont, IN 46737-7606

Food Service Contact

Mrs. Deb Faulkner
Food Service Director
(260) 495-1906

Executive Contact

Mr. William Stitt
Superintendent
(260) 495-5005

No. of Sites / Reviewed: 3 / 1
Month of Review: March 2020

Certification and Benefit Issuance - Fremont Community Schools (7605)

129. Household notification of eligibility is consistent with Off-Site Assessment responses

Finding 9902: Household notification of eligibility not compliant with regulations

The notification of eligibility sent to households did contain the required information or was not sent as required. Hearing Official listed was same as the person processing the applications.

Corrective Action:

Discussed with food service director the importance of listing a separate person as the hearing official on the notification letter. Correction was noted for next year. No further action at this time.

Technical Assistance:

Discussed with food service director the importance of listing a separate person as the hearing official on the notification letter.

Resource Management Comprehensive Review - Fremont Community Schools (7605)

756. Equipment Purchases

Finding 9000: Other Finding

The SFA did not seek prior state agency approval for equipment purchases over \$5,000.

Corrective Action:

The SFA must provide copies of invoices for equipment purchases over \$5,000. The SFA provided a copy of the invoice for the equipment purchases that did not receive prior state agency approval. No further action is required.

Technical Assistance:

Going forward, the SFA can refer to the Pre-Approved Kitchen Equipment list to find commonly purchased items (that may exceed \$5,000) without seeking prior state agency approval: <https://www.doe.in.gov/nutrition/nslp-procurement-resources>.

General Program Compliance - Fremont Community Schools (7605)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements

Finding 9011: Local School Wellness Policy information on the Off-site Assessment Tool not validated, or deficiencies found.

Some of the information gathered on the Off-site Assessment Tool regarding the SFA's Local School Wellness Policy could not be validated during on-site observations. Deficiencies found during the review included not seeing defined nutrition education goals, physical or other activity goals in Wellness Policy.

Corrective Action:

Corrective action required to address discrepancies or deficiencies in the SFA's Local School Wellness Policy identified from the Off-site Assessment Tool: An updated Wellness Policy is to be sent to the Field Specialist.



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Technical Assistance:

Technical assistance provided to address discrepancies or deficiencies in the SFA's Local School Wellness Policy identified from the Off-site Assessment Tool: Discussed with the Food Service Director the missing components in the Wellness Policy.

1216. School Nutrition Programs staff met/will meet annual training requirements

Finding 9000: Technical Assistance

Technical Assistance:

Discussed with Food Service Director that training should take place earlier in the year. Due to COVID-19 school closure remaining training hours were not completed.



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Fremont High School (7877)

1100 W Toledo Street
Fremont, IN 46737-7606

Food Service Contact

Ms. Deb Faulkner
Foodservice Director
(260) 495-9876

Month of Review: March 2020

Date of Onsite Review: March 4, 2020

Meal Counting & Claiming - Fremont High School (7877)

317. Day of Review- meal counting system prevents overt identification and eligible students are not treated differently than other students

Finding 9000: COVID-19 did not complete on-site review

Meal Components & Quantities - Fremont High School (7877)

400. Day of Review- all required meal components were available to all students during the entire meal service

Finding 9000: COVID-19 did not complete on-site review