



A reference guide for programs
preparing to use ISPROUT

What is ISPROUT?

ISPROUT assists providers in **deeply understanding each child**, empowering them to **act strategically** based on the information they gather.

It is a tool used with children between the ages of **36 and 72 months** on an ongoing basis throughout the year. It helps teachers and providers measure and track development across **multiple developmental domains**.

Timeline for ISPROUT Rollout

- YEAR 1 (2019-2020)**
 - ISPROUT implemented begins for special education students
 - Feedback collected during implementation for professional development and technology enhancements
 - New score sheet feature built and released for easy entry of student ratings
 - New data displays released showing data at the student, classroom, school, and district/corporation levels
 - “Opt-in” process for programs with no special education students begins
- YEAR 2 (2020-2021)**
 - New score reports by reporting category built and released
 - Professional development updates and enhancements made based on feedback
 - Feedback collected during implementation for professional development and technology enhancements
 - Technology enhancements applied
- YEAR 3 (2021-2022)**
 - Professional development updates and enhancements made based on feedback
 - Technology enhancements applied
 - Feedback collected during implementation for professional development and technology enhancements

KEY DETAILS

- ISPROUT is utilized for Indiana students receiving services as part of an Individualized Education Program (IEP) to meet the reporting needs of the Office of Special Education Programs (OSEP)
- Pre-K General Education Students who are in public environments where special education students are already being assessed can also be assessed
- Programs with no special education students (e.g., childcare center) will be able to sign up through a three-time-per-year enrollment process and participate in a predetermined regional training.
- Teachers and providers use an online interface and application to gather evidence and enter ratings
- Teachers rate students based on their ongoing observations of children engaged in typical daily routines and activities

Getting Started Checklist

Planning & Preparation

- Become knowledgeable about ISPROUT
 - Read about ISPROUT and access the FAQs: <https://www.doe.in.gov/assessment/isprout-early-learning-assessment-tool>
 - Review a brief introductory video: <https://fraim.com/player/IDUPI?layout=landscape>
 - Access the recording of the August 15, 2019 onboarding webinar: <https://fraim.com/player/1Bdag9?layout=landscape>
- Identify your ISPROUT trainers and data managers:
 - *Trainer(s)* from your district/corporation attend a Training of Trainers (ToT) session that prepares them to train teachers. Trainers will choose from three available training formats when working with teachers. Please note: Programs who are not required but opt-in to use ISPROUT will be trained by a Johns Hopkins-certified trainer.
 - *Data managers* are individuals who have access to teacher and student information data (i.e., student names, birth dates, STN, teacher IDs). They will upload teacher, student, and enrollment data into the system and maintain it throughout the year.

Training

- Ensure that data managers complete the following:
 - Access a face-to-face training OR review the training webinar:
 - Face-to-Face: <https://www.doe.in.gov/assessment/isprout-early-learning-assessment-tool>
 - Webinar: <https://fraim.com/player/e0NtD?layout=landscape>
 - Create teacher accounts before teachers attend a training. Trainers and data managers should collaborate to determine timing.
 - Properly set up and maintain student, teacher, and enrollment data within the online system.
- Ensure that trainers complete the following:
 - Attend a blended Training of Trainer (ToT) session
 - Sessions: <https://www.doe.in.gov/assessment/isprout-early-learning-assessment-tool>
 - Develop a plan for all teachers to be fully trained using one of the three available formats:
 - Two days face-to-face (7 modules face-to-face)
 - Fully online (7 modules online)
 - Blended (4 modules online and 3 modules face-to-face)

Administration

- Ensure that teachers gather authentic evidence through observation during typical classroom activities
- Ensure that teachers input ratings for students being assessed. For students receiving services as a part of an IEP:
 - Students are required to be assessed twice: At the entrance into the program and at their exit either when services are no longer needed, or when they transition to kindergarten
 - Following best practices in data collection, we also suggest utilizing this tool for progress monitoring as well. This could be in the form of an interim assessment annually near the annual case review or student birthdate.

Look For...

- Look for new reports based on teacher/provider and administrator feedback
- Encourage teachers to look for ongoing classroom resources and activities for different indicators in the ISPROUT professional development site (<https://indiana.kready.org>)