



Date: March 23, 2016

To: Administrators of Indiana Public School Corporations and Charter Schools

From: Jill Woerner, Global Learning and World Languages Specialist

RE: RFP for Indiana Dual Language Immersion Pilot Program grant applications – 2016-2017

Indiana Department of Education staff developed the Indiana Dual Language Immersion Pilot Program in collaboration with world language and dual language educators and program leaders in Indiana and in other states. The IDOE invites interested public school corporation and charter school administrators to submit grant proposals for the establishment of a new dual language immersion pilot program. The Indiana Dual Language Immersion Pilot Program Grant Application is attached. Please note that the six (6) grant winning schools from FY 2015-2016 will be given priority consideration in the FY 2016-2017 application process. The number of grants to be awarded will be based upon the amount requested on selected applications.

### **Indiana Dual Language Immersion Pilot Program**

#### **Code citation: (IC 20-20-41-1)**

The Indiana legislature enacted Senate Enrolled Act No. 267, which provides an appropriation of \$500,000 in FY 2015-2016 and \$500,000 in FY 2016-2017, for the Department of Education, with the approval of the state board, to establish and maintain a Dual Language Immersion (DLI) Pilot Program to provide grants to school corporations and charter schools that establish dual language immersion programs in Chinese, Spanish, French, or any other language approved by the department.

The purpose of the Indiana Dual Language Immersion (DLI) Pilot Program is to distribute financial assistance to school corporations or charter schools for either the establishment of *new* DLI programs or introduction of *new* languages in existing DLI programs that begin in either Kindergarten or Grade 1 *and* use an instructional model that provides at least fifty percent (50%) of its instruction in English and fifty percent (50%) of its instruction in a second language.

#### **Application process:**

Interested public school corporation or charter school administrators must submit the Indiana Dual Language Immersion Pilot Program Grant Application in its entirety with all required signatures by the deadline: **4:00 P.M. EST Friday, May 13, 2016**, via email or delivered to the attention of:

Jill Woerner, Global Learning and World Languages Specialist

[jwoerner@doe.in.gov](mailto:jwoerner@doe.in.gov)

Indiana Department of Education  
College and Career Readiness Division  
115 West Washington Street  
Suite 600 South Tower  
Indianapolis, IN 46204  
(317) 234-5705

Indiana Dual Language Immersion Pilot Program Grant Amount: up to \$100,000 for Year One and up to \$100,000 for Year Two.

Interested Indiana public school corporation and charter school administrators should submit the following by pdf to Jill Woerner ([jwoerner@doe.in.gov](mailto:jwoerner@doe.in.gov)) by **4:00 p.m. on Friday, May 13, 2016:**

- 1) Application Cover Page including Local Education Agency Code and Federal I.D. number
- 2) Description of school where program will be offered including demographic information and number of students served in either Kindergarten or Grade 1 for the 2016-2017 of pilot program
- 3) Description of administrative staff commitment to support pilot program in keeping with instructional model that provides **at least** 50% of instruction in English and 50% of instruction in the target language
- 4) Description of community interest, parental support and potential sources of additional support from businesses or foundations
- 5) Adherence to data submission, assessment and progress monitoring requirements for student progress in English and the target language
- 6) Description of training and professional development plan and staffing with teachers qualified to teach in Dual Language Immersion programs
- 7) Detail on what measures will be used to show effect and impact of pilot program on individual students and the school community
- 8) Detailed description of sustainability and projected plans for funding of program beyond the grant period
- 9) Description of any other distinguishing aspect of the proposed pilot program
- 10) Demonstrations of success from initial planning/implementation from 2015-2016 (if applicable)
- 11) Detailed budget for FY 2016-2017
- 12) Signed Statement of Compliance with Statement of Assurances
- 13) Statement of assurance of compliance with all federal and state laws and regulations prohibiting discrimination.

Grant proposals will be reviewed by peer reviewers and scored on the above components. The expert team of reviewers will be selected from world language and dual language immersion program experts, professional organizations, and university staff. Their backgrounds and expertise in training, identification, curriculum, instruction, research, and teacher preparation for dual language immersion programs will directly relate to the basis of the Indiana Dual Language Immersion (DLI) Pilot Program Grant process. The award selections will be based on merit and quality, as determined by points awarded for the criteria section and all relevant information. **This is a competitive grant program and grant funds will only be awarded to schools with proposals that show promise for successful, effective and sustainable implementation consistent with the dual language instructional model.**

### **Award Administration**

**A. NOTIFICATION AND AWARD CONDITIONS:** Within 10 days of completion of the review process, the superintendent and/or principal will be notified of the status of the proposal.

**B. REPORTING REQUIREMENTS:**

Each eligible school corporation or charter school receiving a grant will be required to report annually to the IDOE regarding progress in meeting the objectives and annual targets described in the proposal. Further information regarding reporting requirements and forms will be made available by the IDOE. School corporations or charter schools will be notified of required training and site visits, both on site or desktop monitoring.