



Comprehensive Implementation Plan

for
Indiana

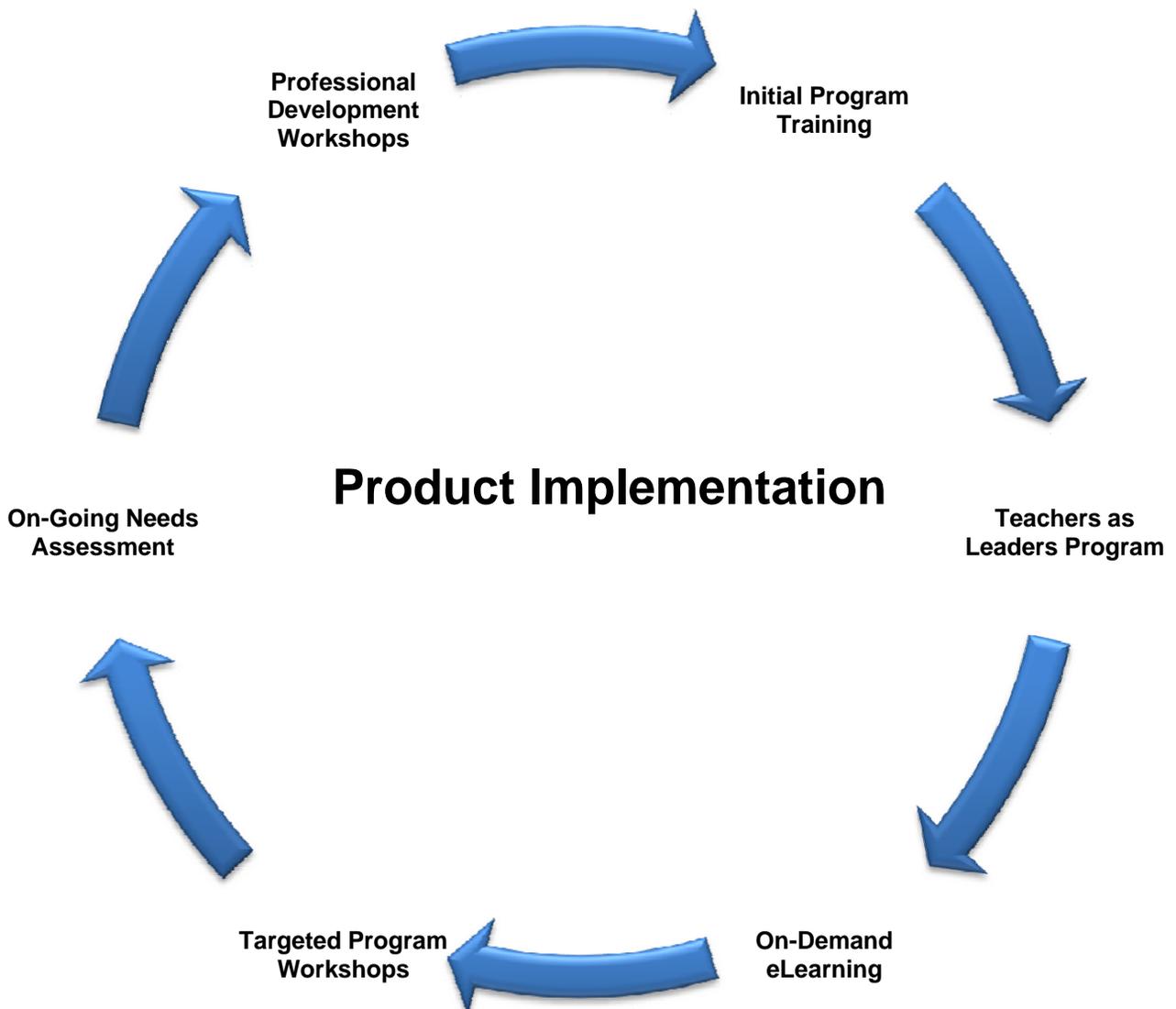


All trainings in this
implementation plan
are free of charge



HOUGHTON MIFFLIN HARCOURT
School Publishers

The selection of new reading programs for Indiana is a very important decision that will affect the students and educators in Indiana for several years to come. With this thought in mind, Houghton Mifflin Harcourt School Publishers is pleased to work with you to provide comprehensive training for your districts. We look forward to entering into a partnership with Indiana school districts to develop a comprehensive implementation and on-going training plan that will ensure the highest level of success for both students and teachers.



Indiana trainings will include:

1. At each training, teachers will have hands-on activities. This will include time to collaborate and practice newly learned concepts.
2. Houghton Mifflin Harcourt provides specialized training for coaches and lead teachers providing them with the tools to provide site based assistance to teachers as they put new concepts into practice.
3. During the initial implementation trainings, teachers will be taught how to administer and interpret assessments that accompany the program
4. All trainings are customized for adult learners taking into consideration experience levels of teachers and positions within the educational community.
5. Houghton Mifflin Harcourt is proud to offer the Leadership and Learning Center courses to Indiana teachers. ***These courses are fee based and can provide in-class modeling, implementation checklists, and follow up mentoring and planning. (See Catalog)***

<http://customercare.hmhco.com/csrportal/catalogHome.do>

Access to Houghton Mifflin Harcourt's elearning site is provided to teachers at no extra charge.

Classroom Connect provides 24 hour access to online professional development specific to the adopted program. <http://hmhelearning.com>

TRAINING DESCRIPTIONS

INITIAL PROGRAM TRAINING

Administrator Training

This training will introduce administrators to *Literacy by Design* and familiarize them with instructional design and resources contained within the program. Suggestions will be provided to help administrators understand their role in supporting an effective implementation. Classroom observation “look fors” will be provided.

Training for All Teachers

The initial program training is designed to provide teachers with an in-depth understanding of *Literacy by Design* and its instructional components. This training will offer an overview of the program content, organization and instructional design that is necessary for successful implementation.

New Teacher Training

This training will cover the same topics as outlined in the initial teacher orientation and will be available for teachers who are new to the district to be delivered in subsequent years.

An effective implementation and professional development plan requires careful planning in partnership with the school district to create and implement one that supports teachers and ensures the transfer of learning to classroom instruction. Final objectives, timelines, and organizational structure of the trainings should be confirmed during the proposed planning meeting.

TEACHERS AS LEADERS

Train the Trainer Model

This training program goes beyond the content of initial implementation training. The Teachers as Leaders Program will empower teacher leaders to serve as the on-site “expert” with your new programs and serve as Houghton Mifflin Harcourt’s contact person for any needs the school may have. This comprehensive level of training will enable identified teachers to maximize capacity by training other teachers to effectively use *Literacy by Design*.

ON-DEMAND eLEARNING

Online Interactive Modules

Interactive training and professional development modules feature the Literacy by Design program authors and classroom video to demonstrate program implementation and research-based best practice supporting Literacy by Design implementation. Interactive training modules can be accessed 24 hours a day, 7 days a week at the teacher’s convenience and/or utilized to support embedded district-led staff development in-service days throughout the school year.

Module 1: Overview of Literacy by Design

- Part 1: Welcome to Literacy by Design
- Part 2: The 5-Step Lesson Plan
- Part 3: A Day with Literacy by Design
- Part 4: Literacy by Design Program Assessment

Module 2: Comprehension, Vocabulary, Phonics, and Fluency Instruction

- Part 1: Connected Comprehension Instruction
- A Six Step Approach to Vocabulary Instruction
- The Phonics Dual Pathway: Whole Class and Small Group Instruction
- Targeted Fluency Instruction

Module 3: Managing Differentiation

- Managing Small Group and Independent Reading
- Small Group Strategic Reading
- Benchmark Book Assessment
- Meeting the Needs of English Language Learners

Module 4: Writing Instruction

- Build Writing Skills: Whole Class Writing Instruction
- Managing Small Group and Independent Writing
- Writing Assessment



TARGETED WORKSHOPS

Differentiated Instruction

Whether students in your classroom struggle academically or learn at an advanced level and accelerated pace, this workshop will focus on how *Literacy by Design* will meet the needs of all learners. Participants will develop an understanding of the strategies and resources that provide success and challenge for academically diverse students.

Literacy Block Training

Participants will learn how *Literacy by Design* can be used in their whole group and small group instruction in the literacy block for Indiana. Participants will learn effective strategies for incorporating *Literacy by Design* into their literacy block stations to promote student success.

Effective Use of Technology Resources

Participants will be introduced to all technology components that support instruction with the program and will provide basic strategies for integrating technology in the classroom.

ON-GOING NEEDS ASSESSMENT

Needs Assessment for Future Trainings

Checkpoint meetings will be scheduled with a person(s) designated by the district curriculum leader and a Houghton Mifflin Harcourt representative to analyze successes of first year implementation and identify needs for future trainings as identified through district administered needs assessments, observations, and data analysis.

Effective Use of Assessment Resources

Participants will be introduced to all assessment components that support instruction with the program and will be provided with basic strategies for administering and using data to inform instruction within Journeys.

SUMMARY

Houghton Mifflin Harcourt School Publishers is proud of *Literacy by Design* and we are eager to bring such an innovative new program to Indiana. The prospect of developing a close partnership in education with the students, parents, and educators in Indiana school districts is truly exciting and we pledge to commit our resources to the common goal of success. We look forward to your response to our implementation outline and to any future opportunities to discuss how Houghton Mifflin Harcourt School Publishers can meet your needs. We thank you for the opportunity to submit this comprehensive training plan.