

Frequently Asked Questions for Job Seekers

Indiana.Teachers-Teachers.com

1. What is the cost to create an account on Teachers-Teachers.com?

Use of Indiana.Teachers-Teachers.com is always **free** to all job seekers.

2. When should I create an account?

Create an account as soon as possible. Whether you know you will be searching for a job, or are just thinking about it, having an account will ensure you are prepared to apply for postings as they are available. You will be able to setup alerts for jobs of interest, as well.

3. Do I need to fill out all of the resume information?

No, you can provide the information that is relevant to you. We encourage you to complete as much information as possible, though. The more informative your resume and profile are, the more likely employers will be to contact you.

4. What documents should I be prepared to upload?

While you are not required to upload any documents, uploading documents proactively will give employers a better understanding of your qualifications. Documents to consider might include: license(s), transcripts, licensing exam results, letters of recommendation, and/or portfolio examples.

5. Who will see my job seeker profile?

Employers throughout Indiana as well as employers nationwide will be able to see your profile once you make it visible to employers. Employers will be able to contact you for jobs you have applied for, as well as for jobs you may be interested in. You can manage your privacy settings at any time to control your profile availability, as well as manage your profile visibility for specific employers.

6. Will I be able to apply for all job postings with my Teachers-Teachers account?

No. It is at the employers' discretion if their application is available within the system or not. Some job postings will allow you to apply with just your created profile; some job postings will require you answer a few additional questions in addition to your profile; and some postings may direct you to an external website to apply.

7. Is Indiana.Teachers-Teachers.com the official job bank for Indiana Education job postings?

Yes. The current job bank and job postings will be transitioned to Indiana.Teachers-Teachers.com to consolidate postings for teachers, administrators, and school-related personnel.

8. Who can I contact if I need technical assistance?

For technical assistance with Indiana.Teachers-Teachers.com, please contact ttsupport@frontlineed.com.

9. Who can I contact if I have questions about this state initiative?

If you would like additional information regarding Indiana's use of Indiana.Teachers-Teachers.com, please contact Maggie Rowlands at mrowlands@doe.in.gov.

10. Where can I find more information about Indiana.Teachers-Teachers.com?

There are memos, overviews, and FAQs available for employers and job seekers at doe.in.gov/teachers-teachers.