

**PARAPROFESSIONAL
HIGHLY QUALIFIED VERIFICATION FORM**

SECTION A – TEACHER INFORMATION

Name:
Last 4 Digits of SSN:
Grade Level Assignment:
LVIS License Number:
Years of Licensed Teaching Experience:

NOTE: YOU MUST FILL OUT THE APPROPRIATE FORM FOR EACH CORE ACADEMIC SUBJECT (CAS) THAT YOU TEACH!

DO YOU MEET THE DEFINITION OF A HIGHLY QUALIFIED TEACHER?

In order to be highly qualified as a Paraprofessional under No Child Left Behind you must answer "Yes" to one of the following:

Please Mark Answer

- | | | |
|---|------------------------------|-----------------------------|
| 1. Have you earned at least an associate's degree from an accredited institution of higher education? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 2. Have you completed at least two years of college from an accredited institution of higher education? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 3. Have you passed the ETS's ParaPro exam? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

**Note: For information in regards to specific test numbers please see the document in Helpful Links "Highly Qualified Test Score Documentation".*

You must have answered YES to at least ONE of the three questions above in order to meet the definition of Highly Qualified. If you do not meet one of the three qualifications above please complete the Becoming Highly Qualified Plan form. A copy of documentation including transcripts or test scores, MUST be kept on file at your central office along with this verification form.

If you need assistance please contact Tana Mansfield at the Indiana Department of Education via email at hqt@doe.in.gov.