



Spanish Visiting Teacher Program 2020-2021
DISTRICT/SCHOOL APPLICATION

Application Deadline: March 20, 2020

A. PRIMARY CONTACT

Please provide detailed information for the person who will coordinate this program at the school/district level.

Name: _____ **Position:** _____

Email: _____ **Business Phone:** _____

B. DISTRICT INFORMATION

District Name: _____

District Address: _____

District Location: _____ **Urban** _____ **Suburban** _____ **Rural**

District Profile: _____ **Public** _____ **Private** _____ **Charter**

C. Recruiting: Briefly describe the positive attributes that your school district and the local community have to offer a visiting teacher from another country and culture:



D. ASSIGNMENT FOR THE SPANISH VISITING TEACHER/S

Please complete one row for each teacher being sought.

Grade/s	Language/ Course Levels	Hours/Week	*List other special training, skills or traits that you desire in this candidate (e.g., experience working with exceptional learners, early language-learning experience, experience teaching in an immersion setting, team player, etc.).



E. ADMINISTRATIVE APPROVAL

This document must be signed by the superintendent or a district official who is authorized to approve the district's participation in the Visiting Spanish Teacher Program.

Name of the Chief Administrator or Authorized Official: _____

Job Title: _____

Email Address: _____

By signing this document, I approve the attached application and confirm that the information presented herein is accurate. Additionally, my signature certifies that I understand the requirements of the Spanish Visiting Teacher Program Assurances and that I will ensure my school or district's compliance with them at all times. Please be sure to read the "Timeline" document to ensure you are submitting all necessary materials.

Signature of the Chief Administrator or Authorized Official

Date

Please email the application, assurances, salary schedule, and SY 2020-2021 calendar to:

Rebecca Estes
Director of Leadership and Innovation
Indiana Department of Education
115 West Washington Street, Indianapolis, IN 46204
restes@doe.in.gov