

To: Indiana School Corporations

From: Dr. Jennifer McCormick, Superintendent of Public Instruction
Nathan Williamson, Director of Title Grants and Support
Valerie Beard, Assistant Director of English Learners and Migrant Education Programs

Date: August 31, 2018

Subject: Migrant Education Program Work Survey

This memorandum serves to reiterate the importance of the Title I, Part C Migrant Education Program (MEP) [Work Survey](#). In accordance with federal regulations, the Migrant Education Program Work Survey must be administered annually to all students enrolled in Indiana school corporations, and not be based upon whether the school district believes the student is eligible for migrant services. The work survey must be completed during registration every year for all students and kept on file.

Those responding “yes” to the first two questions on the work survey, indicating that the family may have moved in the past 36 months to seek temporary or seasonal agricultural work, must complete the rest of the form. Any person in the household under the age of 22 must be listed on the form, not just the child(ren) enrolled in school.

When school corporation staff receive a survey that has been marked “yes,” they must contact their Migrant Regional Center to assist in determining final eligibility for the Migrant Education Program. Identified students are categorically eligible for free lunch and textbooks and are entitled to supplemental educational services, which are provided by Migrant Regional Centers. The regional map and contact information for each regional director are provided below. You may also reach out with any additional questions to [Valerie Beard](#), Assistant Director of English Learners and Migrant Education Programs.



Migrant Regional Center 1:
South Bend Community School Corporation
Director: Julia Cordova-Gurulé
jcordovagurule@sbcsc.k12.in.us

Migrant Regional Center 2:
Southern Indiana Education Center
Director: Judy Bueckert
jbueckert@siec.k12.in.us

Migrant Regional Center 3:
Alexandria Community School Corporation
Director: Jesse Shawver
jshawver@alex.k12.in.us