

## McKinney-Vento Act Compliance Review Local Educational Agency (LEA) Assessment

The Indiana Education for Homeless Children and Youth (INEHCY) program is required by the United States Department of Education (USDE), as authorized by the *Every Student Succeeds Act, Title IX, Part A – Homeless Children and Youths, Sec. 722 (f)(5)*, to monitor all LEAs to ensure compliance with federal education regulations for children and youth experiencing homelessness.

The first part of an LEA's compliance review is to complete this LEA assessment. If your LEA is not scheduled for an assessment this school year, you can utilize this assessment to ensure your district is in compliance with the requirements of the McKinney-Vento Act and to prepare for a future compliance review.

The purpose of this assessment is to allow an LEA to evaluate the current state of its homeless education program. Along with a more comprehensive needs assessment, the LEA can more effectively coordinate efforts to address barriers to the academic success of children and youth experiencing homelessness.

### LEA Practices

<b>1. Public and Staff Awareness</b>	<b>Yes</b>	<b>No</b>
Has your district designated an appropriate staff person who is able to carry out the duties as the district homeless liaison for homeless children and youth?	<input type="checkbox"/>	<input type="checkbox"/>
Does your district's homeless liaison inform school personnel about the educational rights of homeless children, youth, and unaccompanied youth regularly (at least annually)?	<input type="checkbox"/>	<input type="checkbox"/>
Does every school employee know who your district's homeless liaison is and how to contact the homeless liaison?	<input type="checkbox"/>	<input type="checkbox"/>
Does your district's homeless liaison provide role-specific training for staff members who may interact with homeless students (i.e., bus drivers, cafeteria workers, secretaries and registrars, social workers, counselors, nurses, truancy officials, administrators, and teachers)? More information on role-specific training is available in Appendix A of NCHC's "Identifying Children and Youth in Homeless Situations" at <a href="https://nche.ed.gov/downloads/briefs/identification.pdf">https://nche.ed.gov/downloads/briefs/identification.pdf</a>	<input type="checkbox"/>	<input type="checkbox"/>
Does your district's homeless liaison reach out to local service providers to inform them of the rights of homeless children, youth, and unaccompanied youth?	<input type="checkbox"/>	<input type="checkbox"/>
Are homeless educational rights posters displayed in each school building? Posters and other materials can be obtained for free from the National Center for Homeless Education at <a href="https://nche.ed.gov/products.php">https://nche.ed.gov/products.php</a>	<input type="checkbox"/>	<input type="checkbox"/>
Does your district post an annual notice in school/district newsletters?	<input type="checkbox"/>	<input type="checkbox"/>
Is a public notice of educational rights of homeless children and youth available and readily found on the school district's website?	<input type="checkbox"/>	<input type="checkbox"/>
Has your district disseminated public notice of the educational rights of students who are homeless in places where families and youth are likely to be present throughout the community?	<input type="checkbox"/>	<input type="checkbox"/>
Has your district disseminated public notice of the educational rights of students who are homeless to community agencies that provide service to homeless populations (e.g., social service providers, shelters, soup kitchens, food banks, transitional living programs, housing agencies, medical clinics, laundromats, libraries, and faith-based organizations)?	<input type="checkbox"/>	<input type="checkbox"/>
<b>2. Community Coordination and Collaboration</b>	<b>Yes</b>	<b>No</b>
Does your district's homeless liaison reach out to local service providers (calls, letters, e-mails, etc.) to inform the community of the educational rights of homeless children and youth and the challenges associated with homelessness?	<input type="checkbox"/>	<input type="checkbox"/>
Has your district established a procedure for community agencies to refer homeless families, children, and youth to the homeless liaison?	<input type="checkbox"/>	<input type="checkbox"/>

Has your district established interagency partnerships to provide a coordinated approach to the identification and referral of homeless children, youth, and families?	<input type="checkbox"/>	<input type="checkbox"/>
Does your district homeless liaison attend meetings with local service providers?	<input type="checkbox"/>	<input type="checkbox"/>
Does your district host networking events for local service providers?	<input type="checkbox"/>	<input type="checkbox"/>
<b>3. Identification and Referral</b>	<b>Yes</b>	<b>No</b>
Has your district established a protocol for staff to refer homeless children and youth to the homeless liaison?	<input type="checkbox"/>	<input type="checkbox"/>
Are all staff trained regularly on the district's protocol for referring students to the homeless liaison?	<input type="checkbox"/>	<input type="checkbox"/>
Are all staff trained regularly to know what indications of homelessness to look and listen for when interacting with parents, children, and youth and how to discuss sensitive issues discreetly and respectfully?	<input type="checkbox"/>	<input type="checkbox"/>
Are homeless families/youth given their McKinney-Vento educational rights in an understandable, written format?	<input type="checkbox"/>	<input type="checkbox"/>
Does your district utilize a student/family residence questionnaire that requests information on the living arrangements for all children and youth (including preschool-age children) in order to screen for homelessness?	<input type="checkbox"/>	<input type="checkbox"/>
Does your district ensure homeless children have access to and receive educational services for which such families, children, and youths are eligible including Head Start, early intervention services under Part C of the Individuals with Disabilities Education Act (IDEA), and other preschool programs administered by the district?	<input type="checkbox"/>	<input type="checkbox"/>
Are homeless students allowed free participation in school nutrition programs (i.e., breakfast and lunch) when offered by the district?	<input type="checkbox"/>	<input type="checkbox"/>
Are homeless families/youth given a list of, and assistance connecting with, local service providers that can help with basic needs, housing, health, mental health, and other appropriate services?	<input type="checkbox"/>	<input type="checkbox"/>
Are homeless students given free school supplies and course fee waivers if parents/guardians/youth can't afford to pay for these items?	<input type="checkbox"/>	<input type="checkbox"/>
<b>4. Policy and Procedure Review/Revision</b>	<b>Yes</b>	<b>No</b>
Since October 1, 2016 - the implementation date of the amended McKinney-Vento Act - has your district reviewed/revised existing policies and procedures to ensure they do not create barriers to the identification, enrollment, attendance, and academic success of homeless children and youth? Related policies concerning transportation, residency, academic and health records, guardianship, privacy, and others should be included in policy and procedural reviews.	<input type="checkbox"/>	<input type="checkbox"/>
Does your district regularly review policies and procedures to ensure that the district has eliminated barriers to the enrollment, attendance, and academic success of homeless children and youth?	<input type="checkbox"/>	<input type="checkbox"/>
Does your district have a "Homeless Students" policy to ensure the rights and protections afforded to homeless children and youth are documented at the district level?	<input type="checkbox"/>	<input type="checkbox"/>
Has your district developed policies and procedures affirming that homeless children and youth will not be stigmatized or segregated (with the exception of providing tutorial and before- and after-school programs)?	<input type="checkbox"/>	<input type="checkbox"/>
Do your district's policies and procedures contain appropriate cross-references to the McKinney-Vento Act and related policies?	<input type="checkbox"/>	<input type="checkbox"/>
<b>5. Transportation to and from School of Origin (Including a Preschool)</b>	<b>Yes</b>	<b>No</b>
Are homeless families and youth provided with information regarding McKinney-Vento rights to transportation to and from the school of origin (including a preschool) in a comprehensible format (e.g., in native language, geared for low literacy, or other needs)?	<input type="checkbox"/>	<input type="checkbox"/>
Does your district use a school selection form for parents, guardians, and unaccompanied homeless youth to request transportation to and from the school of origin (including a preschool)?	<input type="checkbox"/>	<input type="checkbox"/>
Does your district use a transportation agreement form when parents or guardians of homeless children and youth provide transportation to and from the school of origin (including a preschool)?	<input type="checkbox"/>	<input type="checkbox"/>
Does your district have agreements with neighboring districts to equally share the cost of transportation for students who are transported to and from the school of origin (including a preschool) across district boundaries?	<input type="checkbox"/>	<input type="checkbox"/>

<b>6. Immediate Enrollment</b>		<b>Yes</b>	<b>No</b>
Does your district enroll homeless children, youth, and unaccompanied youth even without the records ordinarily required for enrollment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your district have a process for timely transfer of records for homeless students?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your district utilize information release forms to record the transfer of relevant academic and health records of homeless students?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>7. Dispute Resolution</b>		<b>Yes</b>	<b>No</b>
Does your district have specific written procedures for parents and guardians of homeless children and youth to appeal school placement, enrollment, and eligibility decisions made by the school, district, or decisions in which IDOE is involved?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does your district inform parents/guardians of homeless children and youth and unaccompanied youth of school placement, enrollment, and eligibility decisions in a written manner and form that is understandable to the parent, guardian, or unaccompanied youth?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has your district reviewed policies and procedures to ensure disputes are resolved expeditiously?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**School Corporation Name:** \_\_\_\_\_

**School Corporation Address:** \_\_\_\_\_

**Superintendent Name:** \_\_\_\_\_ **Phone No:** \_\_\_\_\_

**Homeless Education Liaison Name** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date Compliance review completed:** \_\_\_\_\_

## Indiana Education for Homeless Children & Youth (INEHCY)

### McKinney-Vento Homeless Education Program

#### McKinney-Vento Monitoring

District:	Date:	Time:
Liaison:	Phone:	Email:
<input type="checkbox"/> Phone/desk/remote monitoring <input type="checkbox"/> On site: Address for visit:		

#### Child count

2015-16:	2016-17:	2017-18:
----------	----------	----------

#### Poverty data

Free lunch:	Total FRL:	SAIPE:
LEA Free lunch rate:	LEA FRL rate:	SAIPE child poverty rate:

#### ACGR (four year rate)

	2016	2017	2018
All students			
Homeless			

**How often do you provide professional development to enrollment staff, food service, transportation & social workers? \_\_\_\_\_**

#### **Homeless Student Rights & District Plan on School Corporation Website**

Website address:
Homeless policy/District Plan: Is your District Plan completed? Yes or No
Is your District Plan posted on School Corporation Website? Yes or No if Yes, provide webpage link below:
Website notes:

Please attach previous monitoring protocol, findings, and responses if available.

If you have any questions, please do not hesitate to contact me directly.

**Glossary:**

- LEA** Local Education Agency
- FRL** Free & Reduce Lunch
- SAIPE** Small Area Income & Poverty Estimate
- ACGR** Graduation Rate

**School Corporation Name:** \_\_\_\_\_

**School Corporation Address:** \_\_\_\_\_

**Superintendent Name:** \_\_\_\_\_ **Phone No:** \_\_\_\_\_

**Homeless Education Liaison Name** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date Compliance review completed:** \_\_\_\_\_

**Gina Woodward**

*McKinney-Vento Homeless Education State Coordinator*

**Indiana Department of Education**

(317) 233-9189 | [gwoodward1@doe.in.gov](mailto:gwoodward1@doe.in.gov)

Feedback: [How are we doing?](#)