Welcome to Indiana ILP

- User Manuals will be sent out after the training today
- We will record a training session and send out the link
- We will be muting everyone since we have 150+ people
- Please use the chat feature if you have a question and we will try to get them answered
User Access

- Each School Corporation has had one EL Administrator added to the Indiana ILP site.
- The EL Administrator will be responsible for adding additional users.
  - Current Process is to get EL Teachers added for this school year.
  - Step by step guide will be sent out after trainings.
- We will send out the list of who are the EL Administrators by school corporation.
- If that person is no longer at the school corporation or not in that role, you can complete the form sent out through LC by Adam Pitt to have a new EL Administrator set.
User Name, Password, and URL

- **User Name to Login**
  - Your User Name to log into IndianaILP will be the first part of your email address
    - hunterk@email.com -> hunterk
    - Kristin.Hunter@email.com -> Kristin.Hunter
    - Hunter_Kristin@email.com -> Hunter_Kristin

- **Initial Password - you will log in with this once and then will have to change**
  - Your Initial Password will be “In + district code + district code + !
    - If my district code is 1234 -> In12341234!
    - If my district code is 0022 -> In00220022!

- **URL - the web address for the IILP site is below:**
  - https://go10.pcgeducation.com/in<districtname>
  - We will send out the list of URLs
Questions

- System Usage - all questions need to be filtered to the EL Administrator who can then send a message to PCG through the Message Board
  - Secure and can include student information
  - Quickest way to get questions answered

- EL Administrator User Account/Password Issues
  - Email address - IndianaILP@pcgus.com

- User Account/Passwords (EL Teachers)
  - All User issues need to be directed to the EL Administrator for questions about their accounts
  - PCG will not be able to assist users with account issues

- Policy Questions - IDOE Team