



Indiana Department of Education

Glenda Ritz, NBCT

Indiana Superintendent of Public Instruction

Monthly Happenings Office of English Learning and Migrant Education

August 2014

Charlie Geier, Rachel Davidson, Nathan Williamson

Welcome Back!

We hope you all had a relaxing summer and were able to spend time with friends and family. The Office of English Learning and Migrant Education is excited and looking forward to the year ahead. We are moving into further implementation of the WIDA standards and have been creating [additional resources](#) to support you. We encourage you to share any resources you have developed by emailing nwilliamson@doe.in.gov

We are finalizing plans for further professional development opportunities that will be held throughout the year, including WIDA ELD standards, WIDA assessment, SIOP, RTI, leadership, and more. We hope many of the EL district/school leaders are able to join us on [August 22, 2014](#) for our annual meeting to learn about new updates and to connect with colleagues around the state.

We appreciate the work that you do daily in your district/school to support your English learners and to promote equity and access for all students. We truly are imagining the possibilities and making them happen.

Enrollment Reminders

The U.S. Justice and Education Departments jointly issued an [update](#) of guidelines to remind districts of their responsibility to enroll immigrant children. The guidelines clarify what [documents](#) schools can and cannot require for students to enroll. View this [IDOE memo](#) from Feb. 2013 for more information.

Check out these great opportunities for professional development!

- **August 22, 2014 IDOE English Learner/Title III Director Meeting**; Indianapolis. Click [HERE](#) for more information.
- **October 9, 2014 Wabash Valley ESC Indiana State EL Conference**; West Lafayette, IN. Click [HERE](#) for more information.
- **October 23-25, 2014 WIDA 2014 National Conference**; Atlanta, Georgia. Click [HERE](#) for more information.
- **November 15, 2014 Indiana Teachers of English to Speakers of Other Languages (INTESOL) Annual Conference**; Indianapolis. Click [HERE](#) for more information.
- **IDOE "Success with English Learners" EL Webinar Series**: These recorded webinars are free and can be viewed at any time. Participants can earn a PGP certificate for participating.
- **Know of any other great PD events?** Email the details to nwilliamson@doe.in.gov

Enrollment Procedures: Use this [webinar](#) and the following steps to help you correctly identify, assess, and serve your English Learners (ELs)

- 1) Administer the Home Language Survey [Home Language Survey \(HLS\)](#) to students enrolling in an Indiana school for the first time. A student transferring from another Indiana school will have already completed an HLS, and the receiving school must request the original from the prior school.
- 2) If a language other than English is identified on the HLS for any of the three questions, then the student must be assessed with a placement test by a licensed staff member. The non-English language must be the reported language for the student within the STN app center. View this [memo](#) for further assessment instructions as Indiana is transitioning from LAS links to WIDA. Students transferring from another Indiana school must have already been assessed, and the receiving school can request the assessment scores from the prior school or view scores within the reports section of [Learning Connection](#).
- 3) Students found to be limited English proficient (LEP; Levels 1-4), either via the placement or the prior year's annual exam, must be provided the following items:
 - a) [Annual Parent Notification](#), to notify the parents of the student's assessment scores, English language development service delivery model, and more
 - b) [Individual Learning Plan \(ILP\)](#), which must be utilized by all teachers and staff for the EL student (grade level/content area teacher, EL teacher, Title I teacher, etc). A school district may utilize a locally designed ILP or use the IDOE's version.
 - c) Provide Lau (1974) required English language development (ELD) services by a locally or state funded staff member, which are above and beyond the general education English/language arts curriculum. The federal requirements to provide a language instruction program for all limited English proficient students (levels 1-4) apply to all public schools. A district's decision to decline Title III funding does not remove the district's federal obligations to provide EL services. View the [EL Guidebook](#) for more information.
 - d) Annually assess the student until he/she reaches formal exit status. More information regarding the Jan/Feb 2015 annual assessment will be provided soon.
 - e) For students who have reached formal exit status, the school district must formally monitor the students' progress for two years to ensure meaningful access to the regular education program. A school district may utilize a locally designed monitoring form or use [state examples](#).



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Survey Requests

The IDOE is requesting that you participate in a [quick survey](#) to help us understand the state of global learning in Indiana schools today and get involved with our Advancing Global Programs Team that will bring curricular resources, model programs and professional development opportunities to your region.

The IDOE would like to assess the needs of teachers via this [survey](#) who provide instruction and support to students with disabilities and identify resources and materials they need to ensure that students have access to the Indiana Academic Standards.

Interesting Articles

TESOL: [Collaborative Teaching: Addressing ESL Teacher Concerns](#)

NPR: [Reaching Immigrant Children By Helping Their Parents](#)

[Need Back to School Ideas for Supporting ELs and Their Families?](#)

Visit this [section](#) of www.colorincolorado.org for valuable tips for preparing your classroom for ELs and reaching out to parents.

Title III Technical Assistance

Our office will be hosting several [technical assistance open calls](#) during the month of August to assist LEAs, schools, and consortia in preparation of applying for FFY 2014 Title III funding. The Title III grant application is due **August 29, 2014**. Participation in these calls is not required to apply.

Title III Concurrent Grant Dates

Utilize this [chart](#) as a reminder for the encumbrance and liquidation dates for the concurrent Title III grants. The Title III grant released in Fall 2012 must be encumbered by Sept. 30, 2014 and liquidated by Dec. 15, 2014.

EOY Reporting

The end of year reports for Title III and NESP have been released. The annual performance reports (APR) for Title III SY 13-14 and NESP SY 13-14 are due September 30, 2014. The financial end reports for FFY 2012 Title III and NESP 2013-2014 are due December 31, 2014. Review this [memo](#) for more information.

Non-English Speaking Program (NESP)

The 2014-2015 NESP grant has not been released yet nor do we have a grant application deadline. Stay tuned for more information.

New WIDA Resources

[Indiana's WIDA Implementation Guide](#) is a comprehensive resource that provides a summary of the English language development (ELD) standards, research, and support materials that can be found at www.wida.us

Need information to help present WIDA to your school or district? Utilize any of the [slides](#) presented at the Summer 2014 WIDA trainings to meet the needs of your individual district.

If the Sheltered Instruction Observation Protocol (SIOP) method is used in your district, then you will find this [WIDA Essential Actions: Summarization & SIOP Relevancy](#) helpful. Thanks to Mindy Lewis from MSD Wayne Township for this document!

WIDA Can Do Descriptor check sheets can be found under the "Additional Tools" on the [IDOE's WIDA webpage](#). This will allow a teacher, such as a content area or EL, to monitor the students' language progress by respective language domains and can do descriptors.

Additional WIDA resources are being developed and will be released soon, which include the recording of a live WIDA training session for schools and districts to use at the local level and a collection of Model Performance Indicators (MPIs) that are connected to the Indiana Academic Standards for E/LA and Math (2014).