

## INDIANA DEPARTMENT OF EDUCATION

### Specialized Professional Association (SPA) Review Waiver Request Form

Please provide the following information to Scott Bogan, Director of Higher Education and Educator Preparation Programs, at [sbogan@doe.in.gov](mailto:sbogan@doe.in.gov). A letter verifying approval status will be provided as soon as possible. Programs receiving waivers will be reviewed using the state review process instead of the SPA review process.

- 1.) Name of institution
- 2.) Name of contact person, including email address and phone number
- 3.) Program(s) meeting low enrollment criteria.
- 4.) Evidence or documentation verifying low enrollment status - examples: copy of institutional report, university publication, Title II data, etc.

**If approved, please be sure to change the “review by” option (in [AIMS](#)) from SPA to state review. Programs without a SPA can be added into AIMS at any time and all programs, regardless of program type, should be listed in AIMS.**