

Quality Counts Guidelines for Grant Artifacts

Innovation Grantees must produce a tangible artifact to present to the Indiana Department of Education to be shared with the entire education community in Indiana. Artifacts are a way to capture what activities occur at the school as the result of the Innovation Grant. Artifacts should be linked to the goals or objectives outlined in your Innovation Grant, and connected to one of the four focus areas:

- Supporting All Students
- Instructional Supplies and Technology
- Professional Development and Licensing
- Parent, Family, and Community Outreach & Empowerment

When creating your artifact, it is important to consider the following questions:

- Who should be involved in the planning, implementation, and creation of the artifact?
- What type of artifact would best benefit the charter school community in Indiana?
- How will charter schools be able to use or implement the artifact into their professional development?
- How will the artifact topic align to the goals?
- Should there be focus on a particular area or student subgroup?
- How could the activity be used statewide?
- How can family and community members be involved in the production of the artifact?
- What is included in the artifact description of the approved grant? Does it need to be revised?

Some example artifacts include:

- Mini-lesson video
- Recording of best practices - example: <http://youtu.be/VvXohC0YwIE>
- WebEx
- Best Practice How-To-One-Pager
- Blog
- Podcast
- Other artifact that demonstrates use of funding for best practice

The artifact submission deadline is tentatively scheduled for the spring of 2019 for grantees with only a Year 1 grant.

The artifact submission deadline is tentatively scheduled for the spring of 2020 for grantees with a Year 1 and Year 2 grant.