



DEPARTMENT OF EDUCATION

**Dr. Jennifer McCormick**  
Superintendent of Public Instruction

*Working Together for Student Success*

## **Consultation Expectations for Non-Public School Officials**

Under the Every Student Succeeds Act (ESSA) guidance for Title I there are specific administrative requirements for non-public school officials. These requirements are not part of the statutory language, but they support the required collaborative nature of the consultation process.

- Choose a single point of contact that informs the LEA;
- Submit notice of intent to participate to the LEA;
- Provide lists of addresses and grade levels of students from low-income families (Title I)
- MAY, but is not required to identify eligible students who reside in an LEA different from the one in which the non-public school is located and alert the relevant LEA of the students' eligibility (Title I);
- Participate in consultation;
- Come prepared to suggest ideas, program designs and modifications based students' needs;
- Have a goal of reaching agreement.