

MID-WEEK ANNOUNCEMENTS 5/6/2020

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Complete information related to COVID-19 is updated regularly [here](#).
See COVID-19 Impact on Schools FAQ. Items 45, 46 and 47 were added to this FAQ 4/17/20 regarding Curricular Material guidance, vision/hearing screenings and risks associated with preparing and distributing paper-based educational packets.

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NEW: DOE-AL (Alternative Education)- opening **delayed** until Monday, 5/11/2020

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NEW: SR status note: at 8:45 this morning 266 schools have reported **zero** SR data. Just a reminder that this report closes this Friday, 5/8/2020 at 4:00 pm EDT.

NEW: Reporting SR Data for Students in Residential Facility

FSSA provides the following guidance: We would NOT want to capture these individuals at all for P-EBT. The purpose of P-EBT is to provide additional food assistance to families whose children are normally receiving food assistance via free or reduced lunch while attending school. Children in a residential setting are having their nutritional needs met.

NEW: SR Signoff Functionality Unavailable

While the SR layout provides guidance that signoff for SR will be available, be advised that this functionality is not currently working. If you have verified using the Data Transfer page results that the count of students reported is accurate, then you may consider SR reporting complete.

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NEW: Utilizing Data Reporting Templates

We have provided as a convenience, Excel Templates for most data reports that are required. Note that in order to utilize these templates, the user must first download the Excel document to their local computer. After that task is completed, data may be added to the spreadsheet to prepare for data transfer. **DO NOT OPEN AND SAVE THE TEMPLATE AS A GOOGLESHEET. ALWAYS DOWNLOAD THE EXCEL FILE TO YOUR LOCAL WORKSTATION.**

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NEW: DOE-LE Federal Flexibility

There have been several asking why the LE data is still required even though assessments are cancelled for spring 2020. See statement from accountability below.

In federal accountability, the students who are reported in a given year are not included in proficiency or growth in English/Language Arts. The next school year, those same students are not counted toward proficiency, but are included in growth. Therefore, assuming that the assessments are given in the 2020-2021 school year, we will need to know which students should not be counted toward proficiency because they are in Year 2 of the Federal Flexibility.

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Data Exchange System Implementation

IDOE will begin implementation of the Data Exchange System in the upcoming 2020-2021 school year. IDOE will collect the Non-Certified Employees (NE), Attendance (AT), and Calendar (CL) information via Data Exchange next year. Please read the attached [memo \(link is external\)](#) for more information. IDOE is actively working with interested Student Information System (SIS) Vendors to become Indiana Ed-Fi Certified. A list of SIS Vendors and where they are at in the IDOE process is located on the [Data Exchange Website](#) in the Data Exchange for Schools section. Questions can be directed to dataexchange@doe.in.gov.

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LINK Portal: An Update

IDOE has updated the Security Access tool within the LINK Portal with new features, which allow the Data Security Coordinators at each organization to set staff types (roles) for the [LINK portal](#). We are asking all educational organizations' security coordinators to update the Key Contact staff types for their organizations. Collecting, obtaining and maintaining these critical business contacts, now known as "Key Contacts" is important in IDOE's effort to streamline communication processes. More information on the LINK Portal as well as instructions for setting the Key Contact staff types are located on the [Unified Access Website](#). Questions can be directed to link@doe.in.gov.

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2019-2020 Corporation/School Profile Amendment Submission Process

Please read this [memo](#) regarding the school and corporation amendment process for the 2020-2021 school year. Please email the Office of School Accountability with any questions.

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End-of-Year Reporting News

FAQ for Graduation Flexibility can be found [here](#).

New: Updated and Expanded Flexibility for Graduation

The Flexibility from Indiana Graduation Requirements in Response to COVID-19 guidance document applies to the spring/summer 2020 graduation cohort **and to students in prior cohorts who were on track to graduate in the spring/summer of 2020 pursuant to said guidance. This expands the flexibility to include fifth-year seniors and adult education students.** Please contact **Robin Leclaire** with questions.

DOE Online Calendars - be sure to update school calendars as soon as your corporation has determined how to finish out the school year. See **Calendars/End of Year** section in FAQ copied below for guidance in completing calendars.

Are you Actively Working on Graduate Data?

INTERS Report Available

If Graduate (GR) Postsecondary-Ready Competencies codes 05 (State and Industry recognized Credential or Certification) or 07 (Career-Technical Educator Concentrator) are reported, all courses taken to satisfy reporting these codes must have been reported to INTERS. Find the INTERS report in the Application Center > Data Verification>Reports>Graduate>INTERS reported.

Cleaning up Cohort Reports

Utilize resources found in the [Moodle School Accountability & Accreditation Community](#). Among other valuable helps in this community, find the "Unknowns in the cohort" pdf. This document will address this situation. Joining the Accountability and Accreditation Community requires the enrollment key "AccountabilityCommunity".

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Reporting Guidance for “Early” Graduates

Students should not be exited on RT/EM with code 34 (Early Graduate) unless they have met ALL graduation requirements, including passing the Graduation Qualifying Exams, or meeting a Graduation Pathway.

Students who have completed their credit requirements only and are no longer enrolled and attending are not considered early graduates. These students would be considered dropouts since they are no longer attending classes and have not completed all their graduation requirements. These students should be exited on RT/EM with an appropriate dropout exit code until they have completed their Graduation Qualifying Exams (GQE) or Graduation Pathway. Upon completion of the GQE or Pathway the exit code may then be updated to code 34 (Early Graduate).

Students no longer enrolled and attending but still need to be available in TIDE for ISTEP+ Grade 10 re-test must be provided to the department. Please contact the Office of Student Assessments at inassessments@doe.in.gov for assistance in providing the required information needed.

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REPORTS CURRENTLY OPEN

DOE IR 2020 (IREAD3 Exemption) - closes 6/30/2020 4:00 pm EDT

DOE-ES 2020 (Discipline) - closes 6/19/2020 4:00 pm EDT

DOED-SR 2020 (Student Residence) - closes 5/8/2020 4:00 pm EDT

DOE-SE 2020 (Special Education) Period 2 - closes 5/8/2020 4:00 pm EDT

DOE-CE 2020 Period 2 (Certified Employee) - closes 6/30/2020 4:00 pm EDT

DOE-CP 2020 Period 2 (Certified Position) - closes 6/30/2020 4:00 pm EDT

DOE-CC 2020 Period 2 (Course Completion) - closes 6/30/2020 4:00 pm EDT

DOE-AT 2020 (Attendance) - closes 6/30/2020 4:00 pm EDT

DOE-EV 2020 (Special Education Evaluation) - closes 7/17/2020 4:00 pm EDT

DOE-HB 2020 (Homebound Hospitalized) - closes 6/30/2020 4:00 pm EDT

DOE-AD 2020 (Additional Information) - closes 6/30/2020 4:00 pm EDT

DOE-LE 2020 (Federal Flexibility) - closes 6/30/2020 4:00 pm EDT

DOE-TR 2020 (Special Education Termination) - closes 10/5/2020 4:00 pm EDT

DOE-GR 2020 (Graduate) - closes 10/5/2020 4:00 pm EDT

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Report Opening Soon

DOE-AL 2020 (Alternative Education) - opens 5/11/2020

DOE-TI 2020 (Title I) - opens 7/6/2020

DOE-DT 2020 (Dual Credit) - opens 7/6/2020

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Help US Help YOU

Data Reporting Support Ticket: To contact STN support HelpDesk, click the following link to create a work order. Please provide correct email address and phone number in the work order.

<https://help.doe.in.gov>

Data Reporting Support is also available by phone at 317.232.0808