

## MEMORANDUM

To: Superintendents and Principals

From: Dr. Andrew Melin, Chief Innovation Officer  
Ms. Risa Regnier, Director of Educator Licensing  
Ms. Stefany Deckard, Director of Career and Technical Education

Date: May 10, 2019

Re: House Enrolled Act 1002 - Professional Growth Plan Points (1 of 6)

### **Background:**

The requirements for professional growth plan (PGP) experience points changed under this legislation.

### **Guidance:**

This new PGP experience point requirement is applicable to holders of Professional Educator Licenses (and comparable licenses using terminology from prior rules) who elect to renew their practitioner or accomplished practitioner licenses with a PGP and who start recording their PGP experience points in their LVIS licensure accounts after July 1, 2019. License holders starting a PGP for renewal in their LVIS accounts after July 1, 2019 are required to complete 15 of the 90 PGP points required for renewal in one or more of these areas:

1. An externship with a company;
2. Professional development provided by the state, a local business, or a community partner that provides opportunities for school and employers to partner in promoting career navigation;
3. Professional development provided by the state, a local business, or a community partner that outlines:
  - (A) current and future economic needs of the community, state, nation, and globe; and
  - (B) ways in which current and future economic needs described in (A) can be disseminated to students.

A PGP is one of four license renewal options available to license holders under current rules. Other options include six hours of college coursework, completion of the National Board Certification process, and completion of continuing education needed to maintain a required concurrently held Indiana Professional Licensing Agency license.

A PGP is required for individuals completing 90 hours of professional development for renewal and for individuals combining college coursework and professional development hours for renewal. One hour of participation in a professional development activity equals one PGP point.

For this new 15-PGP point requirement to apply to an individual's license renewal, three questions must be answered "yes":

1. Is the license to be renewed a Professional Educator License issued as a practitioner or accomplished practitioner license or a comparable license issued under prior rules?
2. Is the selected renewal option a PGP?
3. Was the PGP for renewal started in the license holder's LVIS account after July 1, 2019?

Professional Educator Licenses are "full" licenses issued in instructional, administrative, and school services content areas. Under prior licensing rules the comparable terminology for a Professional Educator License issued as a practitioner or accomplished practitioner license is "provisional" and "professional" under Bulletin 400; "standard" and "professional" under Rules 46-47; and "proficient practitioner" under Rules 2002 and REPA.

The following license and permit types are not Professional Educator Licenses and are not issued as practitioner and accomplished practitioner licenses. Consequently, the HEA 1002, 15 experience point requirement for renewals with a PGP does not apply to Career Specialist Permits, Workplace Specialist II Licenses, Transition to Teaching Permits, Charter School Licenses, and Emergency Permits.

The Office of Career and Technical Education, the Office of Educator Licensing, and the Office of Workforce and Innovation will be posting guidance and resources on the Indiana Department of Education website in the near future. It will include how to set up an externship with a company, how local education agencies can collaborate with community business and economic development partners, and where to find existing resources and tools through state and local organizations and partners.

If you have any questions, please contact Risa Regnier at (317) 232-0501 or e-mail at [regnier@doe.in.gov](mailto:regnier@doe.in.gov) or Stefany Deckard at (317) 234-0210 or e-mail at [stdeckard1@doe.in.gov](mailto:stdeckard1@doe.in.gov).

This bill was authored by Representative Holli Sullivan and full bill text can be found [here](#). Information regarding how to contact your legislators can be found [here](#).