

**MEMORANDUM**

To: Superintendents, Principals, and Teachers

From: Rebecca Estes, Director of Leadership and Innovation  
Robin LeClaire, Chief Academic Officer

Date: July 31, 2020

Re: House Enrolled Act (HEA) 1003 – Education Matters (3 of 3)

**Background:**

House Enrolled Act 1003 (2020) requires the Indiana State Board of Education (SBOE) to determine the timing and frequency of certain required trainings. Additionally, SBOE must determine whether these trainings can be combined or merged and the method of carrying out these trainings. This includes whether the training should be required for purposes of obtaining or renewing a license, or in consultation with teacher preparation programs, as part of the completion requirements for a teacher preparation program.

**Guidance:**

As of July 1, 2020, SBOE has the authority to provide changes in training requirements for the following training requirements:

- bullying prevention (IC 20-26-5-34.2);
- child abuse and neglect (IC 20-28-3-4.5);
- suicide awareness and prevention (IC 20-28-3-6);
- reporting of human trafficking (IC 20-28-3-7);
- concussion awareness, equipment fitting, heat preparedness, and proper technique (IC 20-34-7-6); and
- concussion and heat preparedness (IC 20-34-7-7).

Additionally, HEA 1003 deletes the CPR requirement for initial license and renewal, and SBOE is charged with making CPR requirements.

**IMPORTANT NOTE: Until SBOE releases the guidance and parameters around this flexibility, schools should continue to administer all [required trainings for school employees](#) as they have in the past using the same timelines and methods described in Indiana Code.**

The state board will adopt rules under IC 4-22-2 necessary to implement this chapter and IDOE will:

- (1) publish the requirements established by the state board under this chapter on the department's Internet web site;
- (2) notify teacher preparation programs of training required to be completed as part of the teacher preparation program; and
- (3) notify teachers of training requirements under this chapter that a teacher must complete in order for the teacher to renew the teacher's license under IC 20-28-5. Sec. 3.

Contact Rebecca Estes at 317-232-7006 or e-mail her at [restes@doe.in.gov](mailto:restes@doe.in.gov) with any questions.

This bill was authored by Representative Jack Jordan. The full bill text can be found [here](#). Information regarding how to contact your legislators can be found [here](#).