

**MEMORANDUM**

To: Public School Superintendents and Principals, Charter School Principals

From: Nathan Williamson, Director, Title Grants and Support

Date: June 29, 2017

Re: House Enrolled Act 1136 – (IC 20-26-5-1)

Background:

The Indiana General Assembly recently passed legislation allowing preschool-aged students to attend a school's latch key program.

Guidance:

All written policies around school-age care must address kindergarten through sixth grade. Effective, July 1, 2017, school corporations that offer preschool must include the preschool-aged students in their written school-age care policies. The written policy, at a minimum, should address the care of students after the school day and may include periods before school is in session or periods when school is not otherwise in session. If a school corporation provides preschool, the school corporation may allow preschool students to participate in the school-age care program. Additional details of the mandatory latch key policies are located within IC 20-26-5-1.

HEA 1136 also clarifies the role that contracted latch key services can provide for preschool students. Contracted services may serve preschool students attending the school as a part of the latch key program.

Schools seeking a waiver for latch key services shall appeal to the state board of education.

If you have any questions, please contact Nathan Williamson at (317) 232-6671 or [nwilliamson@doe.in.gov](mailto:nwilliamson@doe.in.gov).