

MEMORANDUM

To: Educator Preparation Program Leaders, Licensing Advisors, and Reporting Contacts

From: Dr. Andrew Melin, Chief Innovation Officer
Scott Bogan, Director of Higher Education and Educator Preparation Programs

Date: June 7, 2019

Re: Senate Enrolled Act 562 – Additional Educator Preparation Program Reporting Requirements

Background:

Per Senate Enrolled Act (SEA) 562 (2019), Educator Preparation Programs (EPPs) are required to provide additional teacher candidate data to the Indiana Department of Education (IDOE) annually.

Guidance:

Effective July 1, 2019, each EPP will be required to submit additional information to IDOE annually. In addition to data currently collected by IDOE and posted on its [website](#), each EPP must include the underlying data used to calculate program retention rates and the number of teacher candidates in each content area who complete the program during the reported year, disaggregated by ranges of cumulative grade point averages. EPPs must include both the number of teacher candidates in each content area who do not pass a content licensure assessment(s) and the number who do not retake the assessment(s). Each EPP is required to post to its respective website all information required in IC 20-28-3-1(1)(g).

In June 2019, EPP reporting contacts will receive updated reporting instructions, and the grade point average ranges. IDOE will include the new reporting information as part of the next annual “1388 EPP Report” required by IC 20-28-11.5-9(f). EPPs should plan to begin annual posting of information beginning fall 2019 or soon after receiving the next annual EPP report in September 2019.

Below is specific language from SEA 562 with updated language in **bold**:

IC 20-28-3-1(g) -

Each teacher preparation program shall annually report the program's performance on the standards and benchmarks established under this section to the department. The department shall make the information reported under this subsection available to the public on the department's Internet web site. **Each teacher preparation program shall make the information reported under this subsection available to the public on the teacher preparation program's Internet web site.** In addition to reporting performance, each teacher **preparation program must report to the department the following:**

- (1) **The attrition, retention, and completion rates of teacher candidates for the previous three (3) calendar years. The teacher preparation program must also provide underlying data, as determined by the department, used as part of calculating the teacher preparation program's retention rates.**
- (2) **The number of teacher candidates in each content area who complete the teacher preparation program during the year, disaggregated by ranges of cumulative grade point averages.**
- (3) **The number of teacher candidates in each content area who, during the year:**
 - (A) do not pass a content area licensure examination; and**
 - (B) do not retake the content area licensure examination.**

If you have any questions, please contact Scott Bogan at 317-232-9178 or e-mail at sbogan@doe.in.gov.

This bill was authored by Senator Jeff Raatz. The full bill text can be found [here](#). Information regarding how to contact your legislators can be found [here](#).