Indiana
DEPARTMENT OF EDUCATION

Dr. Jennifer McCormick
Superintendent of Public Instruction

Working Together for Student Success

July 1, 2019

Re: House Enrolled Act 1005 (2016), I.C. 35-50-10
Criminal Conviction Information for Teachers

To all Indiana Judges:

During the 2016 legislative session, the General Assembly added Indiana Code 35-50-10 to the criminal sentencing statutes. Effective July 1, 2016, when a primary or secondary (K-12) teacher is convicted of any offense listed in IC 35-50-10-1(a), including attempting or conspiracy to commit the same, the sentencing court must provide written notice of the conviction to (1) the State Superintendent of Public Instruction and (2) the chief administrative officer of the school where the teacher was or is employed. The chief administrative officer for a public school corporation is the corporation's superintendent. The chief administrative officer of a charter or nonpublic school is typically the school's principal.

The Department is providing a proposed notification form, which will also be available on the Department's Legal Affairs website at http://www.doe.in.gov/legal. There will also be a link to a searchable database for the address of each school in Indiana. Also, a voluntary license revocation form, along with instructions, will be available on the website. This form will allow a teacher to voluntarily relinquish his or her license at the trial court level in lieu of administrative revocation proceedings.

If you have any other questions please visit http://www.doe.in.gov/legal, or contact the Department at 317-232-6646 or legal@doe.in.gov. Thank you in advance for your assistance with this new requirement.

Best Regards,

Kelly M. Bauder,
Staff Attorney

115 W. Washington Street ■ South Tower, Suite 600 ■ Indianapolis, Indiana 46204
317.232.6610 ■ www.doe.in.gov

Notice of Criminal Conviction of Indiana Teacher

http://www.doe.in.gov/legal/forms

Note: This notice is only required when a primary or secondary (K-12) teacher is convicted of any offense listed in IC 35-50-10-1(a), including attempting or conspiracy to commit any of the offense listed therein.

Name of Teacher:	
Please provide at least one of the qualifying offenses listed in IC 35-50-10-1(a) for which the teacher was convicted:	
Cause/Case Number:	
County of Conviction:	
Date of Conviction:	
Sentencing Judge:	
Prosecutor:	
Teacher license number, if known:	

Please return completed form, via U.S mail, facsimile or email, to:

1. Indiana Department of Education Office of Legal Affairs

115 West Washington Street
Indianapolis, IN 46204
Facsimile: 317-232-0744
E-mail: legal@doe.in.gov

and

2. To the school where the teacher is or was last employed.