

The Office of Educator Licensing is very aware of the concerns licensure candidates and teachers have with the limited availability of CORE tests and in-person CPR trainings, and we know these concerns add more uncertainty and frustration to these uniquely uncertain times. At this time there is additional information about the expiration of CPR cards. Here is the most recent guidance available on licensing topics updated June 3, 2020:

Due to the disruptions in CPR training caused by COVID-19, both the American Heart Association (AHA) and the American Red Cross (ARC) have authorized an extension of the expiration dates of CPR certification cards issued by their organizations. Based on information from these organizations, IDOE will honor the following extensions:

If you hold an AHA CPR card that expires from March 1, 2020 to June 30, 2020, your CPR certification is considered valid for an additional 120 days. If you apply in LVIS for a license transaction, when prompted to upload a valid CPR card, please upload a copy of your expired AHA card. The AHA has announced that beginning on July 1, 2020, CPR expiration will be the date reflected on the CPR certification card.

If you hold an ARC CPR card that expires March 1, 2020 to June 30, 2020, your CPR certification is considered valid for an additional 120 days. You must contact the ARC to obtain a certificate of extension for your expired CPR card. Here is the [link](#). If you apply in LVIS for a license transaction, when prompted to upload a valid CPR card, please upload both your expired ARC card and the certificate of extension.

Per Governor Holcomb's Executive Order 20-16, issued April 2, 2020, holders of current Emergency Permits for 2019-20 who need to renew their Emergency Permits for the 2020-21 school year will have their renewal requirements—coursework and/or testing—waived. No documentation of progress in pursuit of completion of an approved program of coursework and/or testing will be required. When prompted to upload proof of progress in the renewal application, applicants should upload a Word document stating renewal requirements were waived for 2020-21. The renewal application must be approved by the school employer and CPR training, including hands-on skill practice on a mannequin, is required to be completed by September 1, 2020.

Also per Governor Holcomb's Executive Order 20-16, a license or permit with an expiration date from March 1, 2020 to August 31, 2020, is considered valid until September 1, 2020. This includes licenses of employed educators that expired during the 2019-20 school year prior to March 1 that are considered valid through the duration of the school year under the State Board of Education rule 511 IAC 16-1-1(e). License and permit holders impacted by the Executive Order 20-16 extension whose first day of school where they are employed is on or before September 1, 2020, also fall under the State Board of Education rule, and their licenses and permits will also be considered valid through the duration of the 2020-21 school year. For licenses being renewed, CPR training, including hands-on skill practice on a mannequin, must be complete by September 1, 2020. Applicants for license renewal should not submit and pay for their applications until all requirements are completed, including CPR.

On April 9, 2020, Governor Holcomb issued Executive Order 20-20, which provides a temporary suspension of the CPR requirement in IC 20-28-5-3(c) for obtaining an initial license or permit. Applicants may obtain an initial license or permit without completing CPR; however, new licensees and permittees are still required to complete the CPR requirement, including hands-on skill practice on a mannequin, by **September 30, 2020**. When prompted to upload proof of CPR in the initial application, applicants should upload a Word document stating CPR will be completed by September 30. Once CPR training is completed, a scanned or digital copy of the valid CPR card should be emailed to [licensinghelp@doe.in.gov](mailto:licensinghelp@doe.in.gov) so it can be attached to the teacher's file.

When in-person CPR training resumes, applicants for initial licenses and renewals will be able to get their CPR certification completed before the dates specified in the Governor's Executive Orders. In the meantime, there are some approved CPR providers that offer a blended program with part of the training offered online followed by participation in an in-person skill practice component. Applicants can go ahead and complete the online portion of training so that they will be ready to schedule the skill practice component when in-person trainings resume.

At this time Pearson VUE test centers for CORE test administration have begun to reopen with reduced capacity with precautions such as social distancing, disinfecting, etc., in place. However, many test centers are located on campuses of higher education institutions that are not open. If you cannot find a seat at your first choice test center, you may want to expand the desired date range and the distance you are willing to travel to find an available test appointment.

New graduates and program completers with a bachelor's degree who are unable to complete licensure tests due to COVID-19 related closures and restrictions may be issued an Emergency Permit for the 2020-21 school year if hired by a school employer willing to approve an Emergency Permit application. The permit holder will have the school year to complete testing requirements for full licensure. The application process for emergency permits for the 2020-21 school year will be available in LVIS on July 1.