Timeline at a glance for CAEP Site Visits:

9 months prior to the visit	**The Educator Preparation Program (EPP) submits its Self-Study Report (SSR) and evidence for each standard component**
6-8 months prior to the visit	**CAEP sends out availability survey and conflict of interest form to Site Visitors**
6 months prior to the visit	**CAEP assigns visit leads and teams**
4 months prior to the visit	CAEP visitor team reviews the Self-Study Report and all relevant evidence and provides a Formative Feedback Report to the EPP
2 months prior to the visit	The EPP submits its response to the Formative Feedback Report and uploads supplemental evidence as requested
1-2 months prior to the visit	The Visit Lead, state consultant, and state team lead conduct a virtual pre-visit with the EPP
At least 21 days prior to the visit	Travel information is finalized and booked
ONSITE VISIT	**The visitor team conducts the onsite visit to verify submitted evidence.**
Within 21 days of completing the visit	Site visitors complete online evaluations of their peers and the CAEP accreditation process. Site visitors submit expense reports to CAEP (Keisha.Walker@caepnet.org)
30 days after visit	Visitor team submits Site Visit Report/Case Analysis
Semester following the onsite visit	-Initial Review Panel • Provider Representatives and Visit Lead are invited to participate -Joint Review Panel -Accreditation Decision

Resource: www.CAEPnet.org
August 2016

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