

MEMORANDUM

To: Directors of Career and Technical Education, Superintendents, Principals, School Counselors

From: Stefany Deckard, State Director of Career and Technical Education
Amanda McCammon, Chief, Workforce and STEM Alliances

Date: January 4, 2018

Re: 2019-2020 CTE Course Funding Categorizations

Background

Pursuant to Indiana Code (IC) 20-43-8-7.5, the Indiana Department of Workforce Development (DWD), in consultation with the Department of Education (DOE), submits recommendations to the Indiana State Board of Education (SBOE) on Career and Technical Education (CTE) program designations.

On December 12, 2018, the State Board of Education approved the CTE course categorizations and funding recommendations. Subsequently, the [2019-2020 CTE Funding Memo and Chart](#) has been posted on IDOE's CTE webpage.

Guidance

The course funding categorizations and funding chart provides schools with a categorical listing of career and technical education courses that shall receive state 30A funds for student enrollments in career and technical education courses.

For schools to receive state 30A funds, the following criteria must be met:

1. By July 1 of each year, the Indiana Department of Education must receive an inventory of CTE courses that each school plans to offer during the upcoming school year. This information is also used for federal and state data collection purposes.
2. The appropriately licensed teacher must teach the course, as found in the [assignment code](#).
3. Students must be enrolled in the course for the required length of time as stated in the [Course Titles and Description document](#).

To appeal the categorization of a CTE course or set of courses, an opportunity to submit a [Request for Review](#) to the Department of Workforce Development is available and must be submitted by March 15, 2019. An individual school corporation can submit the appeal or a CTE director can submit one on behalf of multiple school corporations, but the appeal requires a signature from each participating school corporation's superintendent.

For assistance, please contact Stefany Deckard at stdeckard1@doe.in.gov.