MEMORANDUM

To: Superintendents and Principals

From: Dr. Jennifer Jensen, Director for Curriculum and Instruction
Robin LeClaire, Chief Academic Officer

Date: February 28, 2020

Subject: Course Numbers for the Elementary/Middle School Subjects and Descriptions

The Indiana Department of Education (IDOE) is updating the course coding for Elementary/Middle School Subjects and Courses with grade specific identifiers. Currently, the course code only denotes the subject area. However, with the new course coding scheme, the courses can be differentiated by grade level, allowing both local schools and IDOE to access better, more accurate, data.

For example, Mathematics is currently denoted with the number 0430 for all mathematics courses in kindergarten through eighth grade. Under the new codes, Mathematics for kindergarten would be 0430.0K, Mathematics for first grade would be 0430.01, etc. All course codes would have the format XXXX.XX, where the first four digits denote the subject area and the last two digits denote the grade level. If a course has grade specific standards, then it will receive a unique number. IDOE plans to have these changes reflected in the Elementary/Middle School Subjects and Descriptions Guide for 2020 – 2021.

In light of this, IDOE is communicating these changes to the student information systems (SIS) providers. SIS providers will receive the new codes with that communication. Schools will have access to the codes as the 2020-2021 Elementary/Middle School Subjects and Courses is released this spring. These codes will be used with the Certified Personnel (CP) report in December 2020.