

To: Business Managers, Treasurers, and Charter School Directors

From: Melissa K. Ambre, Director, Office of School Finance

Re: October 23, 2020

Subject: November 2020 State Tuition Support Monthly Distribution

On November 16, the Indiana Department of Education (IDOE) Office of School Finance will release an updated Form 54 Basic Grant Monthly Distribution payment detail in State Aid (Finance Application). The Form 54s reflect the actual November and estimated December through June State Tuition Support payments using the updated actual September membership count. Updated State Tuition Support worksheets should be available late next week in State Aid at the following link: <https://stateaid.doe.in.gov>

Officials will be able to view and print the payment information in State Aid (Finance Application). This is a secure site and will require a login and password. The login is the 4-digit corporation number and the password is the corporation PIN. The Basic Grant was recalculated to reflect the actual September membership count.

Reconciliation of the Basic Grant

For FY 2021, Basic Grant payments are funded using two counts with the September membership count reflecting overall funding for July to December and the February membership count reflecting overall funding for January to June. The actual November and estimated December through June payments reflect upward or downward adjustments in response to the recalculation of the Basic Grant. IDOE will continue to use the September membership count until the February 2021 membership count is final and a reconciliation occurs. The second membership count reconciliation period occurs as part of the April to June 2021 Basic Grant payments for the period of January to June 2021.

If the estimated September membership count was higher than the actual membership count, the November and December payments will decrease. If the estimated September membership count was lower than the actual membership count, the November and December payments will increase. IDOE will continue to use the actual September count for estimated January to June payments until the February count is final and a reconciliation occurs. Basic Grant payments for January through March will reflect any overpayment or underpayment in response to the fall count.

November Distribution

In addition to updated payment estimates, the DOE Form 54 continues to reflect Veterans Memorial Fund and Common School Fund loan repayment amounts for July to December 2020. The repayment amounts for the second half of the fiscal year (January to June 2021) will be incorporated in the DOE Form 54 as part of the January 2021 payment.



Dr. Jennifer McCormick
Superintendent of Public Instruction

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Lastly, several school corporations will see Medicaid adjustments on their November payment. The recovery is for Medicaid reimbursements to school corporations that occurred in October 2020. The recovery amount is **27.97%** of the reimbursement. The recovery for Medicaid appears on the DOE 54 in the Other Minus column.

If you have questions regarding this memorandum, please contact Amy Pattison, Assistant Director or me.