



INDIANA  
DEPARTMENT OF  
**WORKFORCE**  
DEVELOPMENT

TO: Superintendents, Principals, CTE District Directors, and School Business Officials

FROM: Frederick D. Payne, Commissioner *FDP*  
Indiana Department of Workforce Development

SUBJECT: Career and Technical Education Performance Grants

DATE: April 4, 2018

The Indiana General Assembly allocated funds to the Department of Workforce Development for Career and Technical Education (CTE) performance grants. These funds recognize and reward school efforts on targeted CTE performance measures, including the attainment of senior concentrators, dual credits and industry-recognized certifications. These grant funds are **in addition to** state CTE funding received by school corporations and federal funds received by CTE districts.

This portion of the secondary CTE performance grant funds is being distributed based on the number of seniors in 2016-17 who at some point during high school passed an industry-recognized certification/assessment in their related pathway. The certification/assessment must be found on the approved list for school accountability. That list can be found at: <http://www.in.gov/dwd/2852.htm>.

The awarded performance grants **must** be spent on secondary Career and Technical Education expenditures that are directly related to increasing CTE credits and dual credits, senior concentrators and completers, and the achievement of industry-recognized credentials, with focus on programs aligned to in-demand occupations. School districts must work with their Area CTE Director to finalize a plan for utilizing the funds. Below are examples of expenditures that can be included in your plan:

- Develop or expand a pathway leading to a high wage, high demand occupation
- Fund collaboration with industry partners to create or enhance curriculum
- Expand quality work-based learning opportunities within a pathway
- Develop a dual-credit partnership for a CTE course
- Purchase program equipment
- Plan and implement program recruitment activities for CTE pathways
- Pay for student and/or staff certification registration

The attached chart specifies the dollar amount each school corporation will receive. The Department of Education is distributing these funds on behalf of the Department of Workforce Development. These funds should be receipted into fund 3749-Career and Technical Performance Grant and receipt account 3293-Performance Based Awards. Questions regarding the **accounting** of the funds should be directed to Amy Pattison at [apattison@doe.in.gov](mailto:apattison@doe.in.gov). Any other questions may be directed to Beth Meguschar at [emeguschar@dwd.IN.gov](mailto:emeguschar@dwd.IN.gov).