

To: Superintendents

From: Diane Vielee, School Improvement Specialist
Sarah Rush, School Improvement Specialist
Graham Collins, Federal Grants Specialist
Melissa Blossom, Director of School Improvement

Date: Friday, July 17, 2020

Subject: Resource Allocation Review

As required by ESSA, the Indiana Department of Education (IDOE) will periodically review district resource allocations to ensure school improvement efforts in local education agencies (LEAs) with CSI or ATSI schools are adequately leveraging resources to promote equity and excellence for all students. LEAs with only one building in their district are exempt from the Resource Allocation Review.

For each LEA with one or more schools identified as CSI or ATSI, IDOE will review how state, federal, and other resources are allocated to examine the following:

- Per-pupil spending, disaggregated by specific state and federal funding sources;
- Access to and investment in high-quality pre-kindergarten;
- Distribution of staff, disaggregated by evaluation ratings, years of experience, and certification(s);
- Access to advanced coursework.

For each LEA having one or more schools identified as CSI or ATSI, IDOE will:

- Send high-level data on per-pupil spending, staffing, and access to advanced coursework in high school for analysis. This data is attached to the email. LEAs are responsible for gathering and analyzing additional data on rigorous coursework, access to high quality PreK, and out-of-field teachers;
- Send guiding questions to complete;
- Schedule a phone call to discuss recommendations with LEA beginning in October;
- Send a report with recommendations based on guiding questions and phone call;
- Host a state-wide webinar to discuss overall trends;
- Be available to provide support to the LEA as requested.

For each LEA with one or more schools identified as CSI or ATSI, IDOE will send guiding questions, a memo outlining the review process, and LEA data by Friday, July 24.

Note: If the school is contracted with an approved Technical Assistance Partner (TAP) that TAP may act as the designee to work with IDOE throughout the review process. Please contact Melissa Blossom, Director of School Improvement at mblossom@doe.in.gov with any questions.

CC: Robin LeClaire, Chief Academic Officer